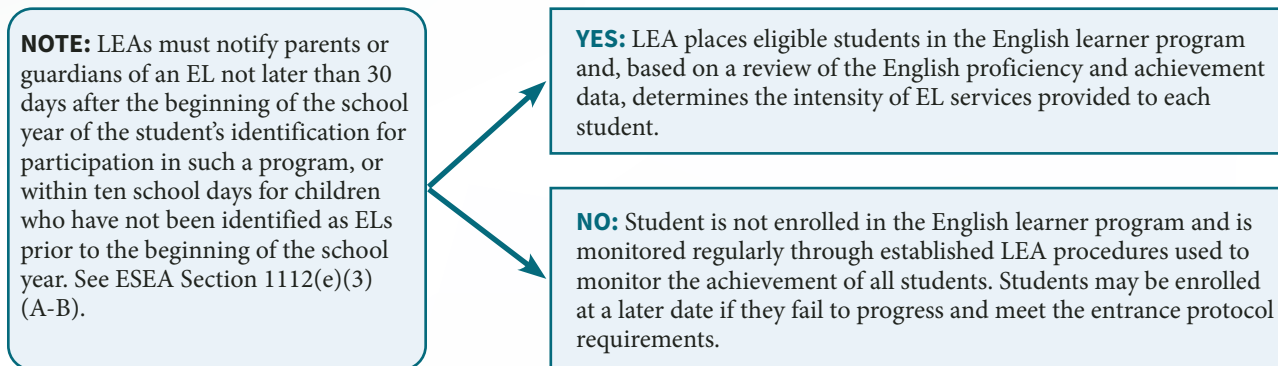# Entrance Protocol
Entrance Protocol and Flowchart for Determining Eligibility for English Learners Services

Entrance Protocol	Kindergarten (including Young 5s) before December 1	Kindergarten after December 1st through Twelfth Grade
WIDA Screener Score	Student scores below 5.0 on the **listening** and **speaking** domains. (See TABLE 1.)	Student scores below 5.0 on **one or more** domains. (See TABLES 1 and 2.)

NOTE: LEAs must notify parents or guardians of an EL not later than 30 days after the beginning of the school year of the student's identification for participation in such a program, or within ten school days for children who have not been identified as ELs prior to the beginning of the school year. See ESEA Section 1112(e)(3)(A-B).

YES: LEA places eligible students in the English learner program and, based on a review of the English proficiency and achievement data, determines the intensity of EL services provided to each student.

NO: Student is not enrolled in the English learner program and is monitored regularly through established LEA procedures used to monitor the achievement of all students. Students may be enrolled at a later date if they fail to progress and meet the entrance protocol requirements.

Entrance Protocol Overview

Potential English learners are first identified by the Home Language Survey (HLS). Locate the State Board of Education approved HLS under **Resource Materials** at the MDE English Learner website: MDE English Learner Program (www.michigan.gov/MDE-EL).

K-12 Students

New students entering kindergarten through twelfth grade, including students who were previously enrolled in other states, are tested using the WIDA Screener. If the student was enrolled in another state and assessed on the WIDA ACCESS for ELLs, results from the previous year's cycle are reviewed. Potentially eligible EL students who score below the levels indicated in TABLES 1 and 2 on the WIDA Screener are eligible for the EL program.

Students are not found eligible as ELs if they exceed the WIDA Screener or WIDA ACCESS for ELLs levels, as shown in TABLES 1 and 2. A student who is not found eligible as an EL is monitored regularly through established district procedures used to monitor the achievement of all students. Students may be identified as an EL at a later date if they fail to progress and fall below the Entrance Protocol requirements.