

DISCLAIMER The Meeting Minutes below have not been approved. They will be reviewed at the beginning of the November PTO Meeting.

PTO Minutes

Tuesday, October 8, 2019

Meeting Call to order at 6:31

Welcome by President, Stacey O'Keefe

Officers Present: Stacey O'Keefe- President, Laura Ashton – Vice President, Kristin Harnish – treasurer, Kristen Roeser – secretary

Staff Present: Biz Ruskowski- Principal, Mary Fak- 2nd Grade, Heather Stout- 1st Grade.

Review of minutes

September minutes were unavailable. Motion to approve September Minutes will be made at the November meeting.

President's Report

Jog a Thon Recap- SUCCESS! Beautiful day, lots of energy, kids seemed to enjoy the morning

Working on scheduling a wrap up meeting to get the final count of earnings and to determine a final assembly date. The week of October 21st is proposed but will be confirmed with the office.

Raffle ticket drawings and setting money aside to get gift cards, student award certificates

Winning upper and lower elementary classes will be given the option of having a pizza party as their prize- if there are issues (allergies, etc) the teacher can discuss options with PTO

Goal for 2020 is to get the online Jog A Thon website up and running ASAP (around open house) and have more information out to staff and parents to utilize the tool more effectively

Principal's Report

Kudos to PTO for a great Jog A Thon.

Staff is gearing up for conferences starting October 16th. Continuing to use the online scheduling format for the second year. Staff agrees this is a better system.

Highlights of the field trips taken in September

Still working on routines in classrooms and the addition of the Young 5's rooms.

School Job Openings: Noon Duty program (~2 hours/day), part time Extended Day position

Treasurer's Report

Checking Account: \$16,397.38

Savings Account: \$10,551.35

Total Cash in the Bank: \$26,948.73

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Playground Additions: PTO and Biz agree that there should be a committee formed to plan out playground purchases. There was a request from Jessica Owen and lower elementary staff for a sand box (needs to be approved through facilities) as well as some additional toys more suited to the younger Eastern students.

PTO decided to purchase drink dispensers for future use during events (Family Fridays, Jog A Thon, Auction, Open House, etc). The cost is approx \$150/dispenser

Committee Reports

Spirit Wear: Kristin Harnish brought photographs of our new logo shown on sample spirit wear as well as photographs of the Limited Edition Spirit Wear design. There was discussion of the difference in price based on the difference in material for standard spirit wear vs limited edition. Overall, the group seemed happy with the design.

Book Fair: Heather Asiala was unable to attend but Biz updated the group on Book Fair (Oct 16-24). We are using Follett this year which is a change from Scholastic which we've used in the past. There are no longer trinkets for sale with Follett. There was discussion that Eastern provides the opportunity for raffle tickets to be purchased for a Book Fair Gift; the proceeds of that go toward making sure that students that may not be able to afford a book are able to receive one. Also discussed was how to publicize that families are able to make donations toward that fund.

Family Friday: The first Family Friday is October 18th in conjunction with Book Fair. TCCHS Robotics club will be there for demonstrations and interactive events. Spirit Wear will be available to see and order.

Old Business

New Business

Mrs. Fak brought a proposal to the PTO to develop a "FriYAY" program. It would be a "room service" type event one to two times a week. Staff members would put requests out on a Thursday and Mrs. Fak's second graders would fulfill the request the following morning. Mrs. Fak was asking for PTO to support the program financially only. Motion by Kristin Harnish to allocate \$200/month for the first few months and revisit if needed based on cost of the program. Seconded by Laura Ashton.

Announcements:

Additional help needed for conference dinner on clean up/set up. There are still quite a few items needing to be covered. Email blast will go out to school if needed.

Extra plates/utensils for the newer classrooms to be located and distributed

Room parents need to be checking with the teachers on allergies for the class parties

Next Meeting:

Tuesday, November 12th 2019 at Eastern Elementary.

Adjournment at 7:11

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