

Eastern Parent Teacher Organization

August 2023 Board Meeting Minutes

Sunday, August 20th, 2023 at 5:30PM

Board Members Present:

President: Jenn Comstock

Vice President: Lydia Potthoff

Co-Treasurer: Kristin Harnish, (Betsy Powell present via phone)

Secretary: Kylie Croon

Staff Present: none

Start: 5:33pm

Approval of Minutes: none

President's Report, Jenn Comstock:

Upcoming Events

- August 22 and 24th - Jenn and Kristen to attend K and JK orientation
- August 23 from 4-5 - Popsicles with Principal. PTO set up at 3:30pm wear PTO shirt
- August 31st - Open House from 4:30-6 (classrooms open from 4:30- 5:30 and ice cream from 5-6). PTO to set up tables

Parent Coordinator booth in entrance instead of classrooms

Jenn to work in the lobby from 4-5:30. All PTO members help out with ice cream.

- September 22 - JAT kick off AND Grownups and Donuts
- September 25 AND 26 - Picture Day
- October 13th - Jog A Thon.
- 23/24 all school assembly event

Committee Reports

· Committee Lydia

- Staff and Student appreciation is off to a great start this year! Lydia has organized back to school staff lunch, K and JK handouts, Staff welcome back swag and more.

Eastern Elementary PTO 2023/24 Budget

Treasurer's Report

Krisitn / Jenn · School Budget

○ Due to a software issue budget reports released during the 22/23 school year have been updated

○ Review and approve 23/24 budget

All board members voted to approve this budget

INCOME		Lat Year
Carnival	\$5,500	
JAT	\$40,000	\$ 46,931.79
Spring Fundraiser	\$25,000	\$ 27,347.07
Star Writers	\$2,000	
TOTAL INCOME	\$72,500	
EXPENSES		Note
Carnival	\$3,500	Note 1
Fifth Grade End of Year	\$2,000	
Enrichment	\$5,050	Note 2
Festival Float	\$150	
Family Fridays	\$0	Note 10
Hospitality	\$5,000	Note 3
Field Trip Money	\$16,000	Note 4 & 5
JAT	\$7,500	Note 5
PTO Expenses	\$2,000	Note 6
Spring Fundraiser	\$13,000	
Staff Appreciation	\$2,300	Note 7
Staff Start Up	\$14,000	Note 8
Starwriters	\$2,000	
TOTAL EXPENSES	\$72,500	
CASH ON HAND		
Roll Over	\$17,935.95	
Mid August Start Up		
	-\$14,000	
Total	\$3,935.95	

Principal's Report

None.

Committee Chairs needed-

Planning Open House: Jenn

Tears and Cheers: Lydia

Room Parent Coordinator: Lydia

Spirit Wear: Kristen

Jog-a-thon: Jenn

Talent Show Committee: Jill Hartman?

Library Busy Bee: Sunny Miller

Star Writers: Laura Ashton

Social Coordinator??? Social Media and coordinate events like Donuts with Grownups

Kristen motioned to adjourn, Betsy Powell Seconded

Adjournment: 6:39pm

Next Meeting is: September, 12th at 6:30pm