

Eastern Elementary PTO
Meeting Minutes
DATE: August 22, 2021

Call to Order: 330pm

Officers Present: Laura Ashton, Kristin Harnish, Lydia Potthoff

Open House

Scheduled for Sept 2nd
430-630pm

Outside, need tents (will offer to win a Brilliant Books Gift Card if we can borrow your tent)

Task: Order bubbles with cute labels for kindergarten and Y5 - Lydia Potthoff

New Family Orientation

August 31st, 430pm

1st through 5th grade if new to Eastern

Parents and students tour, meet teacher

Approximately 40 new students

All set with volunteers

Room Parent Coordinator

Thank you to Kim Jacobson!

Non-Teacher Staff Birthday Card Liaison

Thank you to Maggie Stafford!

Task: Get cards, gift cards, and details to Maggie in the next week - Kristin Harnish + Lydia Potthoff

Open Position: Vice President

Have a few ideas, but need someone wanting to then be President as soon as 2022-2023 year.

Lunch for Staff - 1st Day at Eastern

September 2nd, 1130am

MKP

Task: Kristin Harnish

Jog a Thon

October 15th, Rain day October 15th in Gym

Super Hero Theme

Shirt design done, will ask for payment deferred - Kristin Harnish

Tasks that need volunteers: Mask making, incentive purchasing

Goal: \$40,000

Kick Off Party: September 24th, virtual video assembly (we can video ahead of time!)

Wrap Up Party: October 25th, virtual video assembly (we can video ahead of time!)

Staff Start Up

Likely \$15 per student, set amount for specials. Still working out details.

Budget

Main upcoming expenses: Jog a Thon and Staff Start Up

Task: Write up brief budget - Kristin Harnish

Birthday Cards for Students

We have made a collective decision to discontinue this. Students get plenty of recognition by staff, students, etc.

Next Meeting

We will try for outdoors at Eastern with childcare on playground. Could have a virtual component.

Dad PTO Group

We would like to get this started in the next month or two. Could include an “open gym” night at Easter potentially.

Next Meeting: September 14, 2021 at 630pm

Adjournment: 449pm