

*Approved November 11, 2024*

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the TCAPS Administration at Glenn Loomis, 1009 S. Oak Street, Traverse City, Michigan, on Monday, October 28, 2024.

**BOARD MEMBERS PRESENT:** President Newman-Bale, Vice President Humphreys, Secretary Ballenger, Trustee Bird, Trustee Moon Mohr, and Trustee Pack  
**BOARD MEMBERS ABSENT:** Treasurer Raymond  
**ADMINISTRATORS PRESENT:** Houghton, Thomas-Hill, Tiesworth, and VanWagoner  
**ADMINISTRATORS ABSENT:** Smith and Taylor  
**STAFF PRESENT:** Julie Gorter, Sandy Low, and Wes Souden

### Meeting Presentation

1. CALL TO ORDER

President Newman-Bale welcomed those in attendance and called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

Ms. Wood's 1st Grade Class at Silver Lake Elementary led those in attendance in the Pledge of Allegiance.

3. REVIEW/APPROVAL OF AGENDA

The Board welcomed staff and citizens, reviewed the agenda, considered any suggested rearrangement of items, and determined if any changes in the agenda were needed.

**Approval of the meeting agenda as presented.**

**Moved by: Moon Mohr**

**Seconded by: Pack**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, and Pack**

**Nay: N/A**

**MOTION CARRIED 6-0**

4. PUBLIC COMMENT #1 (Orange Card)

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- Bill Wiesner

5. **CONSENT**

The purpose of the consent calendar was to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. **Meeting Minutes**

The Board considered the Regular and Closed Session meeting minutes from October 21, 2024.

**Approval of the Consent Calendar without discussion.**

**Moved by: Bird**

**Seconded by: Pack**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, and Pack**

**Nay: N/A**

**MOTION CARRIED 6-0**

6. **STUDY SESSION - Budget Formulation**

Dr. VanWagoner introduced Assistant Superintendent Christine Thomas-Hill, who provided the Board with an overview of the annual budget development process, including preparing budget amendments, the Mission Based Budget (MBB) process, and how the budget aligns with the district's strategic plan. Ms. Thomas-Hill also presented historical data on student enrollment as well as the impact of operating millage on the foundation allowance. She explained how various expenditures, including salaries, benefits, purchased services, and supplies, are budgeted each year, along with historical information on the district's fund balance. Dr. VanWagoner noted that the budget process will begin before the next round of strategic planning, so any feedback from the Board regarding the budget should be submitted by January 2025.

The presentation slides can be accessed from the meeting presentation linked above and the full discussion can be viewed on the district website.

7. **PUBLIC COMMENT #2** (Green Card)

President Newman-Bale opened the meeting up for public comment and none was offered.

8. **BOARD PRESIDENT CLOSING REMARKS**

President Newman-Bale shared that Committee meetings are happening this week. He asked Board members to submit any ideas for study sessions before the end of the year.

9. **ADJOURNMENT**

**Motion to adjourn the meeting at 7:00 p.m.**

**Moved by: Ballenger**

**Seconded by: Bird**

The following vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, and Pack

Nay: N/A

MOTION CARRIED 6-0

Respectfully Prepared By,

*Stacey Hozak*

Stacey Hozak  
Board Recording Secretary



Board Secretary

**Next Board of Education Meeting**

Monday, November 11, 2024, at 6:00 p.m.

Administration at Glenn Loomis

1009 S. Oak Street, Traverse City, MI 49684

***Board of Education:***

***Josey Ballenger, Holly T. Bird, V. Flournoy Humphreys, Erica L. Moon Mohr,  
Scott Newman-Bale, Beth Pack, and Andrew R. Raymond***