

*Approved on June 27, 2024*

**PRESENT:** Scott Newman-Bale, Flournoy Humphreys, Andrew Raymond, Dr. John VanWagoner, Ginger Smith, and Coni Taylor

**ABSENT:** None

**1. CALL TO ORDER**

Trustee Newman-Bale called the meeting to order at 3:04 p.m.

**2. PUBLIC COMMENT**

Trustee Newman-Bale offered time for public comment and none was offered.

**3. PROCEDURAL ITEMS**

**a. Draft Committee Meeting Minutes from May 2, 2024**

The Committee was asked if they had any changes to the draft minutes from the May 2, 2024, meeting. No changes to the minutes were recommended. Minutes are to remain as posted.

**b. Agenda Review: June 10, 2024 Board of Education Meeting**

The Committee reviewed the June 10 Board Meeting agenda with administration.

**4. INFORMATIONAL ITEMS**

**a. Human Resources**

Trustee Newman-Bale deferred to the Associate Superintendent of Labor Relations and Legal Services, Coni Taylor, to provide an update on the following items:

**i. Staffing Update**

Ms. Taylor shared that the district was able to honor most transfer requests, has completed the Mission Based Budget meetings, and is in a good place with staffing based on current enrollment. There are a few teaching positions at the secondary level as well as needs for Summer Academy. Ms. Taylor also shared that with the resignation of Associate Superintendent of Curriculum and Instruction Kirstin Perkowski, her position has been posted with a new title, Chief Academic Officer, and some modifications to the job duties. She also shared that the district retirement celebration is this afternoon.

**ii. Policy Update**

The Committee requested that this be added to the June 10 Board meeting to discuss the update and a timeline.

**b. Communications Update**

Trustee Newman-Bale deferred to the Executive Director of Marketing and Communications, Ginger Smith, to provide an update on the following items:

**i. Bond Communication Update (standing item)**

Ms. Smith informed the Committee that an email from Dr. VanWagoner, including his video message, was shared last Friday with staff and families. The video was shared again in the May District Newsletter that went out earlier this week.

**ii. Student Support Network Annual Update**

Ms. Smith provided the Committee with an overview of the Student Support Network. She shared that the outreach of the program continues to be an area of growth for the district. Some highlights included:

- 716 requests for assistance were filled
- During the 2023/2024 school year, TCAPS had 426 eligible McKinney-Vento students, This is up from 390 students last year. Currently there are 351 students in the district, due to families withdrawing or moved out of the district.
- 4% of TCAPS student population is eligible under McKinney-Vento. The state average is 2% as of 2021.
- 62 TCAPS students that are unaccompanied homeless youth
- 20 preschool students in GSRP were McKinney-Vento eligible
- 30 McKinney-Vento student will graduate this year
- Of 426 eligible McKinney-Vento students:
  - 88 remain unsheltered at night.
  - 23 living in a shelter
  - 27 in living in transitional housing
  - 16 living in a hotel/motel
  - 272 are doubled up, meaning they are staying with another family while they do not have a place of their own
- In addition, Ms. Smith shared that the Student Support Network helped an additional 40 families, beyond what was provided by schools, during holiday giving
- 45 families participated in the Pop Up Shop during spring break. Based on the success of the event, a similar event for back to school shopping will be planned for this fall.
- Last year, over 3,000 bags of food were distributed by the Sunshine Bus. The Sunshine Bus will happen again this year, kicking off the first week of summer break.
- Fundraising continues to be critical to this program's success. Total donations during the 2023/2024 school year were over \$20,000 and for the McKinney-Vento program were over \$2,700.
- Washer and dryers have been installed at Cherry Knoll Elementary, Long Lake Elementary, and Silver Lake Elementary. There are plans to have them installed at Traverse City High School, Eastern Elementary and Willow Hill Elementary. Once complete, every school will have washers and dryers available to TCAPS families
- Caring Closets are also located in every school building in the district.

The Committee requested that Ms. Smith provide the update at the June 10 Board meeting during the Superintendent report.

**5. OTHER ITEMS**

Trustee Newman-Bale mentioned that there are other groups working on bond communication that are not connected to the Board or district.

**6. ADJOURNMENT**

This meeting adjourned at 3:32 p.m.

Respectfully Submitted By,

**Stacey Hozak**

Stacey Hozak  
Committee Recording Secretary

**Next Board Executive Committee Meeting**

**Thursday, June 27, 2024, at 4:00 p.m.**

**Administration at Glenn Loomis**

**1009 S. Oak Street, Traverse City, MI 49684**

***Executive Committee Members:***

***Scott Newman-Bale (Chair), Flourney Humphreys, Rotating Board Member,  
Dr. John VanWagoner, Coni Taylor, and Ginger Smith***