

This meeting is a meeting of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below. Any person with a disability or who needs accommodation for participation in this meeting should contact Tammy Brunan, Board Recording Secretary, at 231.933.1725 or brunanta@tcaps.net at least three (3) business days in advance of the meeting to request assistance.

[Meeting Presentation](#)

1. [CALL TO ORDER](#)

2. [PLEDGE OF ALLEGIANCE](#)

3. [REVIEW/APPROVAL OF AGENDA](#)

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

4. [RECOGNITION](#)

a. **TCAPS 2024/2025 Retirees**

5. [PUBLIC COMMENT #1](#) (Orange Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you wish to make public comment at the first opportunity, please fill out the public comment card for Public Comment #1 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

6. [SUPERINTENDENT'S REPORT](#)

a. **Legislative Update**

b. **District Highlights**

7. [BOARD COMMITTEE REPORTS / DISCUSSION](#)

Board members will provide a brief summary of meetings held and discuss miscellaneous topics.

a. **Board Curriculum Committee (April 29)** → Report out by Ballenger

b. **Board Finance Committee (May 1)** → Report out by Hardy

c. **Board Executive Committee (May 1)** → Report out by Moon Mohr

- d. **Sustainability Committee (April 17)** → Report out by Schmidt
- e. **Superintendent/Board of Education Student Advisory Council (April 15)** → Report out by Schmidt
- f. **MASB Spring Conference (May 2-4)** → Report out by Ballenger and Schmidt
- g. **Board Office Hours 6:00 p.m. - 7:00 p.m.**
 - i. April 24, 2025 → Report out by Pack (in-person meeting)
 - ii. May 22, 2025 → Attending: Newman-Bale (virtual meeting)

8. **CONSENT**

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

- a. **Personnel Recommendations**
The Board will consider personnel recommendations included in the agenda packet.
- b. **TCAPS District Course Catalog with Amendments**
The Board will consider approval of the 2024/2025 TCAPS District Course Catalog with amendments.
- c. **Field Trip Request**
The Board will consider the following.
 - i. Traverse City West Senior High - German Exchange Partnership to Kronach, Germany - June 18, 2026 - July 10, 2026
- d. **Bids, Services, and/or Purchases**
The Board will consider the following:
 - i. Curriculum
 - Middle School STEM Equipment and Supplies–
This purchase provides foundational STEM equipment for middle school programming at East and West Middle Schools.
 - Purchase from VEX Robotics through the Interlocal Purchasing Systems (TIPS) for a total amount not to exceed \$63,820, which includes a 10% contingency; funded from First Robotics grant funding.
 - ii. Technology
 - Cell Phone Signal Booster Solutions
This project is for the purchase and installation of cell phone signal boosters at the Transportation and Facilities building and West Senior High.
 - Purchase the cell phone signal boost solutions from Direct Network Services, Inc. and KLS Labs for a total amount not to exceed \$117,247, which includes a 10% contingency; funded from Capital Bonds Funds.
 - Staff Laptops
This project is for the planned replacement of staff laptops
 - Purchase the staff laptops through Regional Educational Media Center (REMC) from

Sehi Computer Products, Inc. for a total amount not to exceed \$2,275,850, which includes a 15% contingency; funded from Capital Bond Funds.

- **Traverse Heights Classroom Audio**

This project will replace audio systems in all classrooms at Traverse Heights Elementary.

- Purchase Audio Enhancement Sentinel Systems from AVI Systems utilizing the HPS Contract for a total amount not to exceed \$56,632, which includes a 10% contingency; funded from Capital Bond Funds.

- e. **Meeting Minutes**

The Board will consider the meeting minutes from the April 28, 2025 Study Session.

9. **DISCUSSION**

- a. **Board Committee Update & Assignments**

- b. **School Safety Update**

- c. **Resolution in Support of Northwest Education Services General Fund Operating Budget for 2025/2026.**

- d. **Recognition and Appreciation for 2024/2025 District Retirees Resolution**

- e. **Teen Pregnancy Prevention and Awareness Proclamation Resolution**

10. **PUBLIC COMMENT #2** (Green Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you made a public comment during the first opportunity on the agenda, you will not be called on during the second opportunity. If you wish to make public comment at the second opportunity, please fill out the public comment card for Public Comment #2 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

11. **BOARD PRESIDENT CLOSING REMARKS**

12. **ADJOURNMENT**

Next Board of Education Meeting
Monday, June 9, 2025 at 6:00 p.m.
TCAPS Administration at Glenn Loomis
1009 S. Oak Street, Traverse City, MI 49684

Board of Education:

***Sara Bageris, Josey Ballenger, Scott Hardy, Erica L. Moon Mohr,
Scott Newman-Bale, Beth Pack, and Ty Schmidt***

To be approved on May 27, 2025

Meeting Slides Presentation

PRESENT: Josey Ballenger, Beth Pack, Ty Schmidt, Dr. John VanWagoner, Jessie Houghton, Dan Tiesworth, Brittany Kay

1. The meeting was called to order at 2:31 p.m.

Trustee Ballenger welcomed everyone to the meeting.

2. PUBLIC COMMENT

Trustee Ballenger offered time for public comment. No public comment was offered.

3. PROCEDURAL ITEMS

a. Prior Committee Meeting [Minutes](#)

The Committee was asked to approve the minutes from the April 1, 2025, Board Curriculum Committee meeting. Trustee Pack requested that the minutes be amended on pages four and five, Item b., last paragraph, to reflect that Trustee Ballenger, with full Committee support, recommended the Board keep this information (student attendance) in mind with the strategic plan work. The April 1, 2025 minutes will be reposted as amended.

b. 2024-2025 TCAPS District Course Catalog [Updates](#)

Jessie Houghton, Chief Academic Officer - Secondary, reported there are no recommended changes this month. This is a standing agenda item.

The committee moved the 2025-2026 TCAPS District Course Catalog to the full Board under the Consent Calendar for approval, with no changes, at the May 12, 2025, meeting.

c. Date change proposal for the August 26th Board Curriculum Committee Meeting

The Committee discussed and approved moving the August 26th meeting to August 25th. All meetings moving forward will start at 8:30 a.m. The revised Committee Meeting Schedule will be reposted for the public.

d. Field Trip Request

Ms. Houghton presented the request for West Senior High School's German Exchange Partnership field trip to Kronach, Germany, from June 18, 2026, to July 10, 2026. Trustee Ballenger inquired about the cost difference quote based on the number of students and if there is a scholarship fund to help support students who cannot afford either all or part of the trip expense. Dr. VanWagoner brought up the issue of equity as an intentional conversation for the Board to have to get a structure in place for some of the trips that are not able to be funded fully by a school.

The committee moved the field trip request to the full Board under the Consent Calendar for approval at the May 12, 2025, meeting.

4. INFORMATIONAL ITEMS

a. **Board Curriculum Learning Series: [Student Assessments](#)**

Mr. Tiesworth detailed the elementary assessments conducted throughout the school year and proposed potential adjustments, as shown in the linked slides (see [slide 11](#)). He is gathering feedback from principals and teachers on these ideas. Trustee Ballenger inquired about parental rights regarding testing opt-outs. Mr. Tiesworth clarified that the state does not offer a formal opt-out, but administrators address parental concerns individually, encouraging assessment participation.

Ms. Houghton presented the middle school assessments and proposed schedule changes, as detailed in the linked slides (see [slide 12](#)). She reported no recommended changes for the high school assessment schedule (see [slide 13](#)).

Mr. Tiesworth explained how TCAPS utilizes assessment data. At the school level, data informs student interventions, growth monitoring, and instruction. At the district level, data aids in identifying strategic plan goals, budgeting, allocations, and state accountability.

Trustee Schmidt recommended that the full Board discuss assessments, teaching, and learning in future Board meetings, and, if time allows, at the May 12th meeting. He suggested using these discussions to guide strategic plan work, and he proposed that future strategic planning sessions be held at Glenn Loomis for public recording if we are unable to record meetings at North Ed. The next Board Study Session for strategic planning is June 16th at 5:00 p.m. Dr. VanWagoner suggested dedicating the first hour of the next strategic planning session to data and goal recommendations.

b. **Celebrations & Successes**

Ms. Houghton and Mr. Tiesworth highlighted several celebrations and successes throughout the district as outlined in the [meeting presentation](#).

5. **OTHER ITEMS**

6. **The meeting adjourned at 3:49 p.m.**

Respectfully Submitted By,

Kelly Walter

Kelly Walter

Committee Recording Secretary

[Next Board Curriculum Committee Meeting](#)

Tuesday, May 27, 2025, at 8:30 a.m. (note new time)

Administration at Glenn Loomis

1009 South Oak Street, Traverse City, MI 49684

Curriculum Committee Members:

***Josey Ballenger (Chair), Beth Pack, Ty Schmidt (alternate), Dr. John VanWagoner,
Jessie Houghton, Dan Tiesworth, Brittany Kay, Tiffany Pomaville, Misti Warner***

To be approved on May 29, 2025

Meeting Presentation

PRESENT: Scott Hardy, Erica Moon Mohr, Ty Schmidt, Wini Bell, Jessie Houghton, Sandy Low, Evan OBranch, Wes Souden, Christine Thomas-Hill, Paul Thwing, Dr. John VanWagoner II

1. The meeting was called to order at 8:15 a.m.

Chairperson Hardy welcomed everyone to the meeting.

2. PUBLIC COMMENT

Chairperson Hardy offered time for public comment, and no request was made.

3. PROCEDURAL ITEMS

a. Prior Committee Meeting Minutes

The Committee was asked if they had any changes to the draft minutes from the April 3, 2025 Board Finance and Operations Committee (BFOC) meeting. The Committee unanimously supported the minutes as presented.

Approval for the April 3, 2025 minutes to remain as posted.

b. Bids, Services, and/or Purchases

i. Curriculum

- Middle School Science, Technology, Engineering, and Mathematics (STEM) Equipment and Supplies

The Committee unanimously recommended to purchase from VEX Robotics through the Interlocal Purchasing Systems (TIPS) for a total amount not to exceed \$63,820, which includes a 10% contingency; funded from First Robotics grant funding; place this on the next Board of Education meeting agenda under Consent.

ii. Technology

- Cell Phone Signal Boost Solutions

This project is for the purchase and installation of cell phone signal boosters at the Transportation and Facilities buildings and West Senior High School.

The Committee unanimously recommended to purchase the cell phone signal boost solutions from Direct Network Services, Inc. and KLA Labs for a total amount not to exceed \$117,247, which includes a 10% contingency; funded from Capital Bond Funds - Technology; place this on the next Board of Education meeting agenda under Consent.

- Staff Laptops

This project is for the planned replacement of staff laptops.

The Committee unanimously recommended to purchase the staff laptops through Regional Educational Media Center (REMC) from Sehi Computer Products, Inc. for a

total amount not to exceed \$2,275,850, which includes a 15% contingency; funded from Capital Bond Funds - Technology; place this on the next Board of Education meeting agenda under Consent.

- Traverse Heights Classroom Audio
This project will replace audio systems in all classrooms at Traverse Heights Elementary.

The Committee unanimously recommended to purchase Audio Enhancement Sentinel Systems from AVI Systems utilizing the HPS Contract for a total amount not to exceed \$56,632, which includes a 10% contingency; funded from Capital Bond Funds - Technology; place this on the next Board of Education meeting agenda under Consent.

4. INFORMATIONAL ITEMS

a. Capital Projects

The Committee received updates on the status of active construction projects within the district. The complete presentation is available on the district website:
www.tcaps.net/about/departments/capital-projects-and-planning.

b. Finance

The committee discussed the lack of specific budget details from the state at this time. The Consensus Revenue Estimating Conference (CREC) scheduled for May 16, 2025, was identified as a potential source for more information.

c. Upcoming District Purchases

A review of upcoming district purchases was discussed with the Committee. Click [HERE](#) to view a list of the district's planned purchases and future projects.

5. OTHER ITEMS

No other items were discussed.

6. ADJOURNMENT

The meeting adjourned at 9:27 a.m.

Respectfully Submitted By,

Julie Gorter

Julie Gorter

Committee Recording Secretary

Next Board Finance and Operations Committee Meeting

Thursday, May 29, 2025 at 8:15 a.m.

Administration at Glenn Loomis

1009 South Oak Street, Traverse City, MI 49684

Finance and Operations Committee Members:

Scott Hardy (chair), Erica Moon Mohr, Ty Schmidt

Dr. John VanWagoner, Christine Thomas-Hill, Wes Souden, Sandy Low, and Paul Thwing

Meeting Minutes

Board Executive Committee

Thursday, April 3, 2025 at 4:00 p.m.

TCAPS Administration at Glenn Loomis - Boardroom

1009 S. Oak Street, Traverse City, MI 49684



To be approved on May 29, 2025

PRESENT: Scott Hardy, Erica Moon Mohr, Beth Pack, Ginger Smith, Coni Taylor, and Dr. John VanWagoner II

ABSENT: Scott Newman-Bale

1. CALL TO ORDER

Vice President Moon Mohr called the meeting to order at 4:08 p.m.

Trustee Pack Arrived at 4:09 p.m.

2. PUBLIC COMMENT

Vice President Moon Mohr offered time for public comment and none was offered.

3. PROCEDURAL ITEMS

a. Draft Committee Meeting Minutes from April 3, 2025

The Committee was asked if they had any changes to the draft minutes from the April 3, 2025 meeting. No changes to the minutes were recommended. Minutes are to remain as posted.

b. Resolution in Support of the Northwest Education Services General Fund Operating Budget for 2025/2026

Dr. VanWagoner recommended supporting the Northwest Education budget as the Board has done in the past. This will be a discussion item at the May 12, 2025 Board meeting.

c. Recognition and Appreciation for 2024/2025 District Retirees Resolution

Vice President Moon Mohr deferred to Associate Superintendent of Labor Relations and Legal Services, Coni Taylor. Ms. Taylor explained that the Resolution is a way to show our appreciation to our retirees. This will be a discussion item at the May 12, 2025 Board meeting.

d. Teen Pregnancy Awareness Proclamation Resolution

Vice President Moon Mohr deferred to Associate Superintendent of Labor Relations and Legal Services, Coni Taylor. Ms. Taylor explained that May is Teen Pregnancy Awareness Month. This will be a discussion item at the May 12, 2025 Board meeting.

e. Agenda Review: May 12, 2025 Regular Board Meeting

The Committee reviewed the agenda for the May 12, 2025 Regular Board meeting and decided to expand Discussion Item 9a to clarify the Board and District committees, particularly the Sustainability committee.

Treasurer Hardy arrived at 4:13 p.m.

4. INFORMATIONAL ITEMS

a. Human Resources

Vice President Moon Mohr deferred to Associate Superintendent of Labor Relations and Legal Services, Coni Taylor.

i. **Staffing update**

Ms. Taylor reported that the District currently has 39 TCAPS retirees. They have been working on getting ahead of the hiring for open positions and have a great candidate pool. Once Mission-Based Budget talks have been completed, they will know where the vacancies will be. Open interviews will be held at the TCAPS Administration Building at Glenn Loomis, 1009 South Oak Street, Traverse City, on May 14, 2025 from 8:00 a.m. - 10:00 a.m. and on June 18, 2025 from 8:00 a.m. - 10:00 a.m.

b. **Communications Update**

Vice President Moon Mohr deferred to Executive Director of Marketing and Communications, Ginger Smith, to provide an update on the following item:

i. **Safe Routes to School**

Ms. Smith gave an update on the Safe Routes to School initiative. She shared that the school surveys had been completed. May 12-16, 2025 volunteers will participate in walking and biking audits at Franke Road and Buffalo Trail in the mornings and afternoons. The next step will be a virtual meeting with the Safe Routes team, which includes MDOT, Garfield Township offices, TCAPS parent volunteers. Dr. VanWagoner plans to give an update at the June 9, 2025 Board meeting.

5. **OTHER ITEMS**

Vice President Moon Mohr shared that the next Executive Committee meeting will be held on May 29, 2025 at 9:15 a.m.

6. **ADJOURNMENT**

This meeting adjourned at 5:07 p.m.

Respectfully Submitted By,

Tammy Brunan

Tammy Brunan
Committee Recording Secretary

Next Board Executive Committee Meeting

Thursday, May 29, 9:15 a.m.

Administration at Glenn Loomis

1009 S. Oak Street, Traverse City, MI 49684

Executive Committee Members:

**Board President Newman-Bale(Chair), Board Vice-President Moon Mohr, and
Rotating Board Member**

Dr. John VanWagoner, Coni Taylor, and Ginger Smith

**TRAVERSE CITY AREA PUBLIC SCHOOLS
BOARD OF EDUCATION
May 12, 2025**

PERSONNEL ITEMS

NEW HIRE (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Heidi Schmidt-Hansen	Special Education Teacher <i>Site to be determined</i> (1.0 FTE)	August 26, 2025

RESIGNATIONS (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Stephen Roobol-Triggs	Special Education Teacher West Middle School (1.0 FTE)	June 30, 2025
Laura Rowley	English Teacher East Middle School (1.0 FTE)	June 30, 2025

RETIREMENT (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Suzanne Kaberle	Elementary Education Teacher Westwoods Elementary School (1.0 FTE)	August 1, 2025
Deborah Prichard	Health & PE Teacher West Senior High School (1.0 FTE)	July 1, 2025
Dan Rice	Social Studies Teacher West Senior School (1.0 FTE)	July 1, 2025
Michael Wilson	Mathematics Teacher West Middle School (1.0 FTE)	July 1, 2025

ONE-YEAR UNPAID LEAVE OF ABSENCE (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jennifer Layne	Elementary Education Teacher Eastern Elementary School (1.0 FTE)	August 25, 2025

SAVE THE DATE!
2024/25 Board of Education's
All Employee Retirement Recognition Celebration

Thursday, May 29, 2025
4:30pm-6:00pm
TCAPS Montessori School

More information to follow at later date



Jessie Houghton
Chief Academic Officer- Secondary

1009 S. Oak Street
Traverse City, MI 49684
Phone: 231.933.1782
houghtonje@tcaps.net

Emily Spica
Executive Assistant to Chief Academic Officer- Secondary

Phone: 231.933.1779
spicaem@tcaps.net

Memorandum

To: Dr. John R. VanWagoner II, Superintendent
From: Jessie Houghton, Chief Academic Officer - Secondary
Date: April 22, 2025
RE: 2024-2025 TCAPS Course Catalog

As recommended by the Board Curriculum Committee, the [2024-2025 TCAPS Course Catalog](#) is being presented for informational purposes. Changes in the course catalog linked above are highlighted in yellow. Course additions include:

24-25 New Courses

- High School
 -
- Middle School
 -

TCAPS Course Catalog is available for review on the district's website and each school's webpage.

Administration recommends the Board Curriculum Committee support the catalogs as outlined and linked in this memo and move these items forward to the full Board for approval on May 12, 2025.

JH/es

Jessie Houghton
Chief Academic Officer- Secondary

1009 S. Oak Street
Traverse City, MI 49684
Phone: 231.933.1782
houghtonje@tcaps.net

Emily Spica
Executive Assistant to Chief Academic Officer- Secondary

Phone: 231.933.1779
spicaem@tcaps.net

Memorandum

To: Dr. John R. VanWagoner II, Superintendent
From: Jessie Houghton, Chief Academic Officer - Secondary
Date: April 21, 2025
RE: Field Trip Requests

Per Board Policy [#5506-Field Trips](#), the Board is required to approve all out-of-state and out-of-country trips. The following field trip requests are being presented for approval:

- [Traverse City West Senior High School - German Exchange Partnership](#)

Kronach, Germany - June 18, 2026 - July 10, 2026

This trip will offer 15 German students the opportunity to immerse themselves in the German language and culture by living with host families and attending school. While visiting our partner school, students will [participate in a community service project as well as field trips to help them learn more about the region. The group will travel by airline, train, and bus. Travel expenses and costs (approximately \$4300 per student, \$500 per chaperone) will be paid for by students/families. Students will be chaperoned by approximately two (2) staff members and one (1) district-approved volunteer chaperone as needed.

JH/es



Jessie Houghton
Chief Academic Officer - Secondary
1009 S. Oak Street
Traverse City, MI 49684
Phone: 231.933.1782
houghtonje@tcaps.net

Memorandum

To: Christine Thomas-Hill, Assistant Superintendent of Finance and Operations
From: Jessie Houghton, Chief Academic Officer - Secondary
Date: April 21, 2025
RE: Middle School First Robotics Equipment and Supplies

As part of our district's ongoing commitment to providing innovative and equitable educational opportunities, I request your support in purchasing foundational STEM equipment for our middle school programming at West Middle and East Middle Schools.

Middle school STEM classes provide students with their first rigorous educational exposure to STEM (Science, Technology, Engineering, and Mathematics) through hands-on, real-world learning experiences in robotics, programming, and foundational computer science. These foundational items will establish the infrastructure needed to deliver impactful learning experiences and ensure that students are prepared to meet the demands of the modern workforce.

Pricing for the equipment was provided by VEX Robotics using The Interlocal Purchasing System (TIPS), Contract No. 240804. TIPS is a purchasing cooperative which consists of agencies that have effectively negotiated competitive pricing for governmental agencies and school districts while also meeting the requirements of the traditional bidding process.

The recommended First Robotics equipment and supplies purchase is for a total not to exceed \$63,820, which includes a 10% contingency. The purchase of the equipment is funded through First Robotics grant funding.



QUOTE

Quote #: 111161789
Creation Date: Apr 17, 2025
Expiration Date: Jun 16, 2025

Bill to:
Emily Spica
Traverse City Area Public Schools
1009 S OAK ST
TRAVERSE CITY, Michigan, 49684-4030
United States
T: 231.933.1779

Ship to:
Emily Spica
Traverse City Area Public Schools
1009 S OAK ST
TRAVERSE CITY, Michigan, 49684-4030
United States
T: 231.933.1779

Payment Method

Generate Quote

Shipping Method

Ground

SKU	Product	Price	Qty	Subtotal
276-8242	VEX Portable Competition Field Perimeter	\$869.99	2	\$1,739.98
276-7175	VEX V5 Competition Anti-Static Full Field Tile Kit	\$269.29	2	\$538.58
276-2169	Gear Kit	\$15.49	56	\$867.44
276-7368	12T Metal Gear (12-pack)	\$11.89	16	\$190.24
276-2172	Additional High Strength Chain	\$29.99	32	\$959.68
276-3876	6T High Strength Sprocket (8-Pack)	\$15.49	32	\$495.68
276-3877	12T High Strength Sprocket (4-Pack)	\$15.49	24	\$371.76
276-3878	18T High Strength Sprocket (4-Pack)	\$15.49	24	\$371.76

SKU	Product	Price	Qty	Subtotal
276-3879	24T High Strength Sprocket (4-Pack)	\$15.49	24	\$371.76
276-3880	30T High Strength Sprocket (4-Pack)	\$15.49	24	\$371.76
276-2161	Metal & Hardware Kit	\$96.49	56	\$5,403.44
276-6481	1-Post Hex Nut Retainer w/ Bearing Flat (10-pack)	\$5.99	48	\$287.52
276-6482	1-Post Hex Nut Retainer (10-pack)	\$5.99	48	\$287.52
276-6483	4-Post Hex Nut Retainer (10-pack)	\$5.99	48	\$287.52
228-4420	Long Shaft Add-On Pack	\$12.39	48	\$594.72
276-6103	Star Drive Shaft Collar (16-pack)	\$9.69	24	\$232.56
228-3510	Rubber Shaft Collar (30-Pack)	\$7.69	24	\$184.56
276-2289	1x2x1x35 Aluminum C-Channel (6-pack)	\$42.99	56	\$2,407.44
276-7285	2x2x2x20 Aluminum U-Channel (6-pack)	\$42.99	24	\$1,031.76
275-2023	5x15 Steel Plate (2-pack)	\$5.99	56	\$335.44
275-1140	5x25 Steel Plate (4-pack)	\$18.49	56	\$1,035.44
276-5236	T15 Star Screwdriver (5-Pack)	\$18.49	16	\$295.84
276-5013	T8 Star Screwdriver (5-pack)	\$18.49	8	\$147.92

Sku	Product	Price	Qty	Subtotal
276-6340	0.375" OD Nylon Spacer Variety Pack	\$5.99	48	\$287.52
276-7070	VEX V5 Classroom Starter Bundle	\$4,864.99	8	\$38,919.92
Subtotal:				\$58,017.76
Grand Total:				\$58,017.76

Comments

TIPS Contract 240804 Academic & Educational Goods and Services

Please note our new remittance address below:

VEX Robotics, Inc.
 Dept 140
 P O Box 650444
 Dallas, TX 75265

Three ways to proceed once you are ready to purchase:

1. With an [account](#) you can order from your quote. Purchase Orders and Credit cards are accepted.
2. Email your Purchase Order to sales@vexrobotics.com. Include your quote and your tax exemption certificate (if applicable).
3. Call Rob Smith at (903) 513-7311 Monday-Friday, 7am-5pm CT



Evan O'Branovic
Executive Director of Technology
2075 Cass Road
Traverse City, MI 49685
Phone: 231.933.3308
obranoviev@tcaps.net

Memorandum

To: Christine Thomas-Hill, Assistant Superintendent of Finance and Operations
From: Evan O'Branovic, Executive Director of Technology
Date: April 18, 2025
RE: Cell Phone Signal Boost Solutions

TCAPS Technology Project Number: 1053

This project is for the purchase and installation of two different cell phone signal boost solutions: weBoost at our Transportation and Facilities buildings, and Nextivity at Traverse City West Senior High. The project seeks to improve cell phone signal strength in these locations, enabling better communication and connectivity for staff, students, and visitors.

The rationale for the project is to address the current weak cell phone signals using the two different industry-leading solutions, and provide comparison testing of successful cell signal boosting. This lack of signal at these locations can hinder communication, especially in emergency situations. The signal boost solutions will amplify the existing signal, providing a stronger and more reliable connection for cell phones.

The project is expected to have a positive impact on communication and safety within the buildings. It aligns with the district's commitment to providing a safe and efficient work environment for staff and students.

We are recommending that we proceed with the purchase and installation of the following cell phone signal boost solutions:

- WeBoost Office 300 Pro Cell Signal Booster for the Transportation and Facilities buildings.
- Nextivity Quatra 4000c system Signal Booster for Traverse City West Senior High.

Pricing for both solutions was secured utilizing the approved design and installation partners of WeBoost and Nextivity. KLA Labs is the approved design and installation partner for the Nextivity solution and Direct Network Solutions, Inc. for the weBoost solution.

- WeBoost Office 300 Pro Cell Signal Booster: \$17,500
- Nextivity Quatra 4000c system Signal Booster: \$89,087.39

The total purchase is not to exceed \$117,247, which includes a 10% contingency and is funded using Capital Bond Funds - Technology.



Traverse City Public Schools

5376 N Long Lake Rd, Traverse City, MI 49685

Traverse City West Senior HS

8750643565

4/11/2025

Prepared By: Anthony Chappell
DAS Project Manager

Attention: Evan Obranovic
Executive Director of Technology
obranoviev@tcaps.net



About KLA Laboratories, Inc.

Established in 1929, KLA Laboratories is a projects and services company integrating advanced technology solutions for Wireless Networks, DAS, IT Networks, A/V Technologies, Network Cabling, and Audio/Visual Productions. From concept to completion, KLA Laboratories prides itself on detailed design, consulting, project management, and on-time completion for any size project, anywhere.



IT Solutions



Wireless Solutions



DAS Solutions



Network Cabling



A/V Technologies



Audio/Visual Productions



Staff Augmentation



Monitoring & Maintenance Services

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Attachment B - Design



Project Summary

This proposal is KLA’s wireless solution for Traverse City West Senior High School, located at 5376 N Long Lake Rd, Traverse City, MI 49685. We will install a Nextivity Quatra 4000c DAS system. All pricing provided is reflective of the current economic conditions as of the date of this quote. Where applicable, KLA is providing material pricing based on the current model agreements. Any future changes, including new tariffs that impact the price of passive materials to be provided, are not covered in this quote and would be provided in a separate change order quote.

Scope of Work:

- KLA will provide and install all active and passive materials specified in BOM
- KLA will terminate and test coax that we install
- KLA will terminate and test Cat-6 cable that we install
- KLA will perform data collection
- KLA will provide a Close Out Package after project is completed
- Work will be completed during day shift Mon-Fri 7:00AM to 5:00PM

KLA Supplied Material BOM – See Attachment A

KLA Design Documents – See Attachment B

Pricing

KLA Project Summary	
Installation Services	\$ 44,587.76
KLA Provided Materials	44,499.63
Sales Tax	Added on Inv
Material Handling Fee	
Maintenance & Monitoring	-
Total	\$ 89,087.39

Assumptions

Engineering Services

Included	Excluded	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	iBwave Design
<input checked="" type="checkbox"/>	<input type="checkbox"/>	As-Built Drawings
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Photo Simulations
<input checked="" type="checkbox"/>	<input type="checkbox"/>	RF Surveying
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Benchmarking and Post Processing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Data Collection
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Commissioning & System Turn-up
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Troubleshooting Existing System/Equipment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Monitoring & Maintenance

Health & Safety

Included	Excluded	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Work Above 6 Feet
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site I.D. Badge Processing
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site Mandated Safety/Security Training
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Background Checks
<input type="checkbox"/>	<input checked="" type="checkbox"/>	RF Mitigation Signage and/or Delineators
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Boundary/Security Fencing
<input type="checkbox"/>	<input checked="" type="checkbox"/>	HEPA Containment Tenting
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hazardous Material Abatement
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dedicated Safety / Ground Person

Installation and Testing

Included	Excluded	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fiber Optic Cable Installation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fiber Optic Cable Termination
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fiber Optic Cable OTDR Testing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Coaxial Cable Installation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Coaxial Cable Termination
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Coaxial Cable Sweep Testing
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Category Cabling Installation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Category Cabling Termination
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Category Cabling Testing
<input type="checkbox"/>	<input checked="" type="checkbox"/>	PIM Testing
<input type="checkbox"/>	<input checked="" type="checkbox"/>	CW Testing

Additional Provisions

Included	Excluded	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rebroadcast Agreement Arrangement(s)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fiber Provider Backhaul Coordination
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Roof Penetration
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Working Alongside Escorted Supervision
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Construction Permit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Parking Permits
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Equipment Permits
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Floor Coring
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Directional Boring
<input type="checkbox"/>	<input checked="" type="checkbox"/>	X-Raying / Ground Penetrating Radar
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Equipment Painting and/or 3M Wrap
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Equipment Stealthing/Concealment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site Alignment/Antenna I.D. COP
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Boom and/or Scissor Lift
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Scaffolding
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Crane Service
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Portable Container/Storage Unit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Portable Lavatory Service
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specialized Pickup / Delivery
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Demo Existing Equipment
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Overtime and/or Shift Premium Labor

Electrical

Included	Excluded	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	AC Power
<input type="checkbox"/>	<input checked="" type="checkbox"/>	DC Rectifier
<input type="checkbox"/>	<input checked="" type="checkbox"/>	DE Power
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grounding
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Universal Ground Bar
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rack Mount Power Strip
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Uninterruptible Power Supply (UPS)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conduit

Supporting Hardware

Included	Excluded	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Relay Rack/Cabinet
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cable Management
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Cable Tray/Riser/Chase
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Drywall Sleeves
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Field Enclosures
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Innerduct
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access Panels
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Non-Penetrating Roof Mount and/or Masts
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fire-rated Backer Board

Other Assumptions

Included	Excluded	
<input type="checkbox"/>	<input type="checkbox"/>	

Warranty

KLA's standard warranty is applicable to this installation which will guarantee all parts and labor for a period of **TWO** years from the date of substantial completion. During that period, KLA will repair or replace any defective materials or labor without cost to the owner. This warranty does not include abuse, acts of God, etc.

Monitoring & Maintenance

KLA offers a cost-competitive monitoring and maintenance solution to cover Tier 1 and Tier 2 support for all services included in this quote. A separate monitoring and maintenance agreement can be provided to include remote dispatch and break-fix services. Please contact me for further information.

Terms

NET 30's standard terms apply. Material will be billed upon delivery. Installation will be progress billed upon points of completion.

Sales Tax is not included and will be added if applicable at the time of invoicing.

Changes in the scope of work may be at additional cost. If a change in the scope of work requires additional cost, KLA will provide a written quotation for the change. The pricing is valid for 30 days and is based on our ability to perform work on-site without interference from others.

Purchase orders should be sent directly to po@klalabs.com

Thank you for the opportunity to provide a quote for this work. If I can provide further information or answer any questions, please contact me at (313) 480-8828.

KLA Laboratories, Inc.

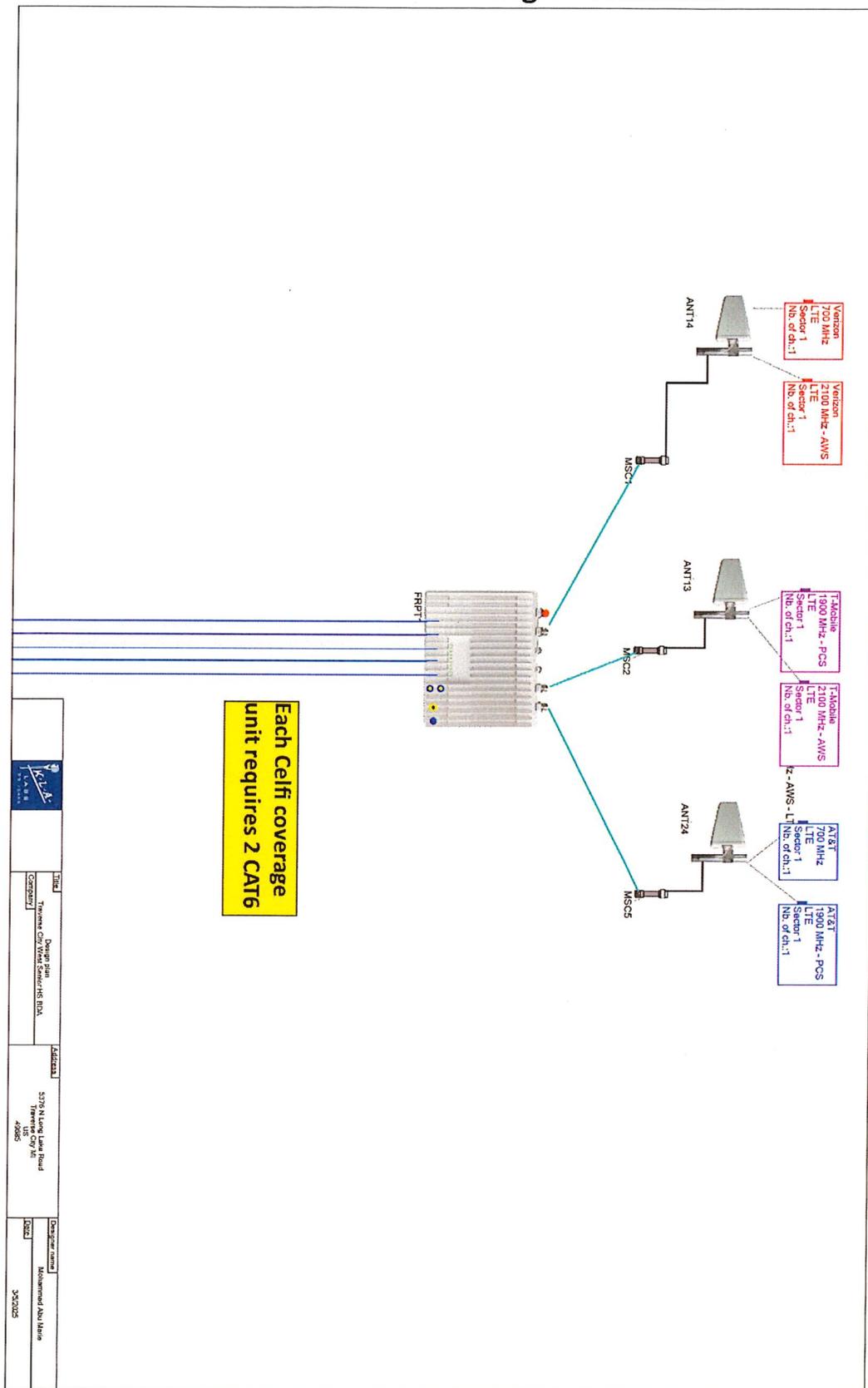


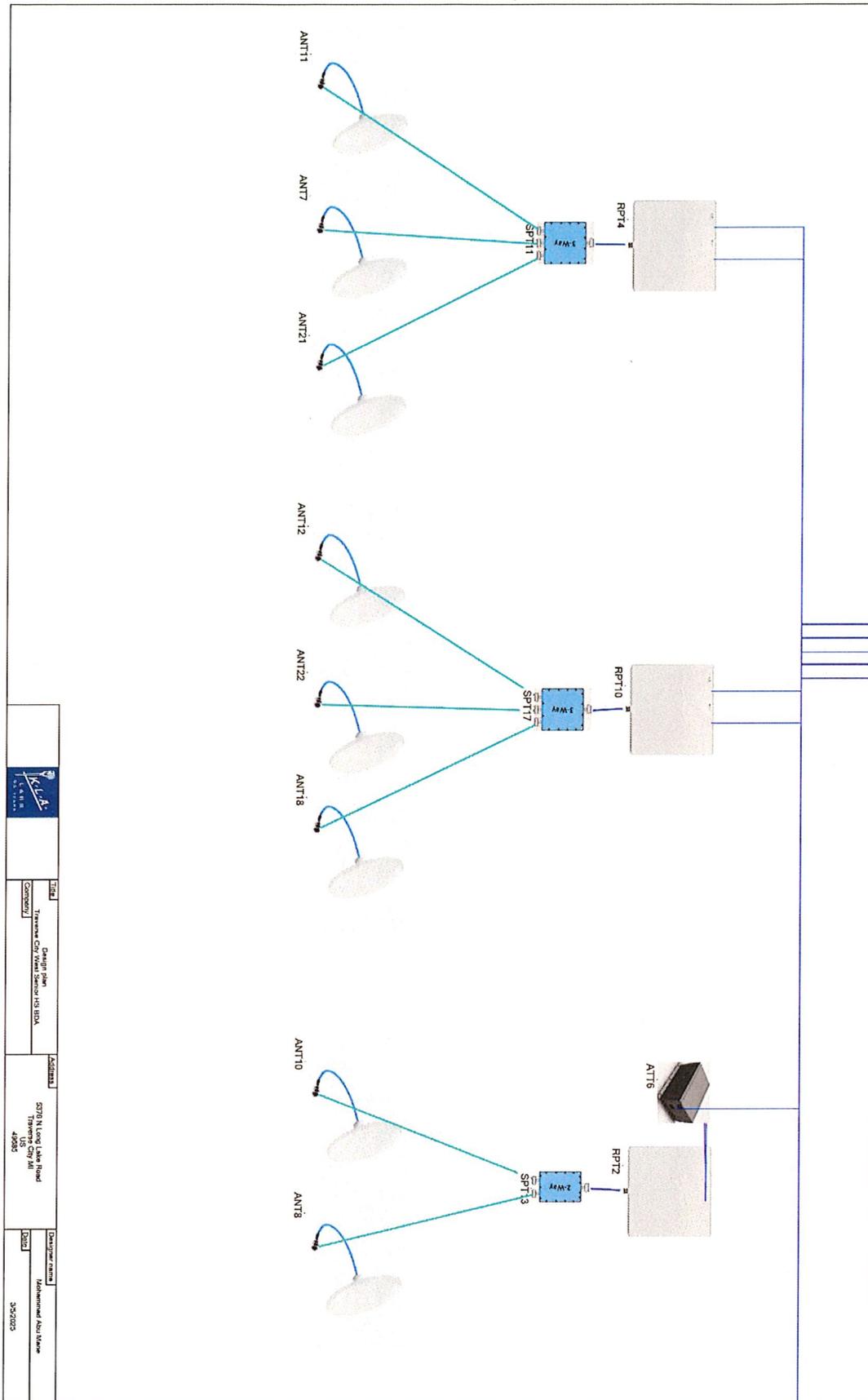
Anthony Chappell
DAS Project Manager

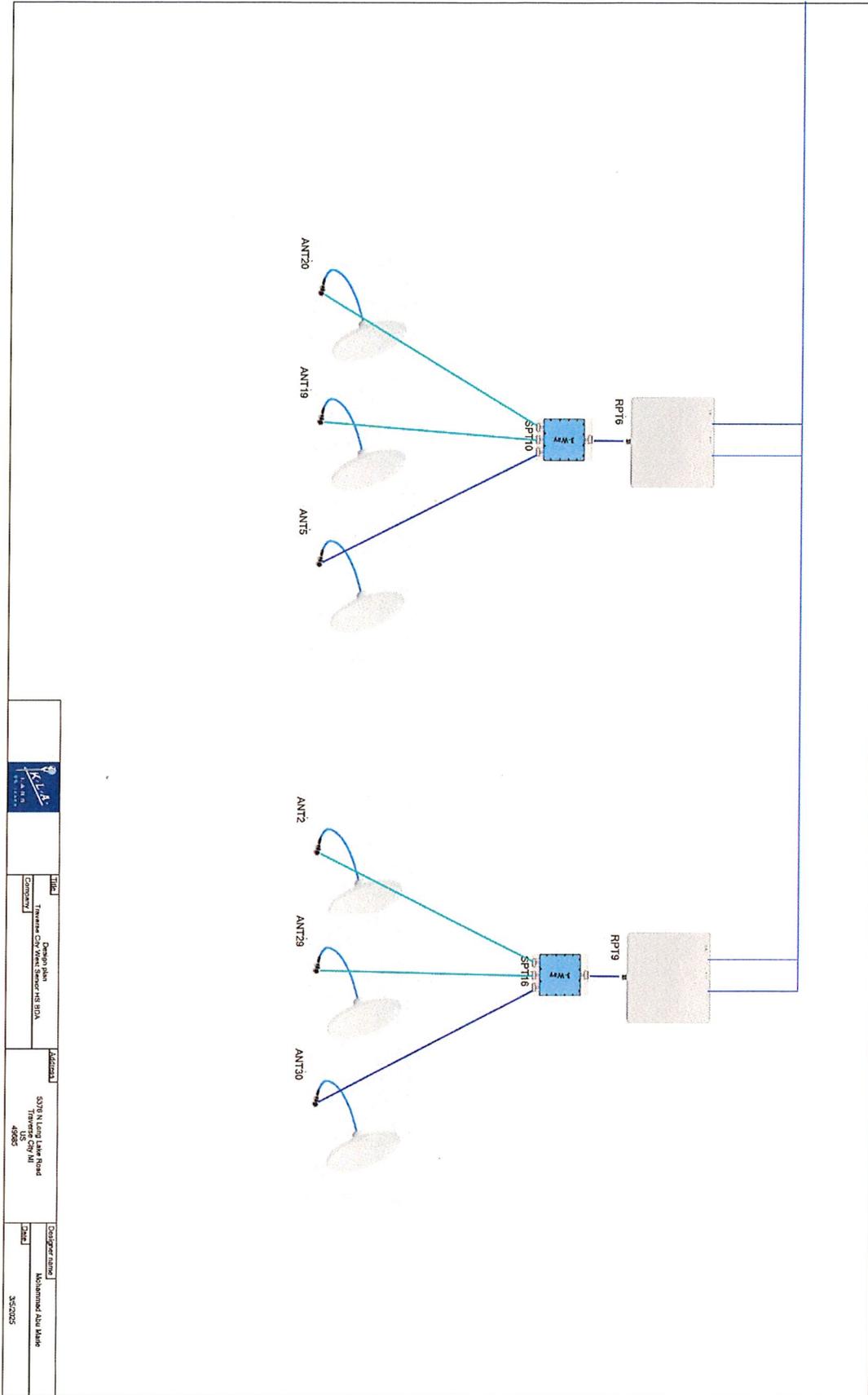
Attachment A – KLA Supplied Material BOM

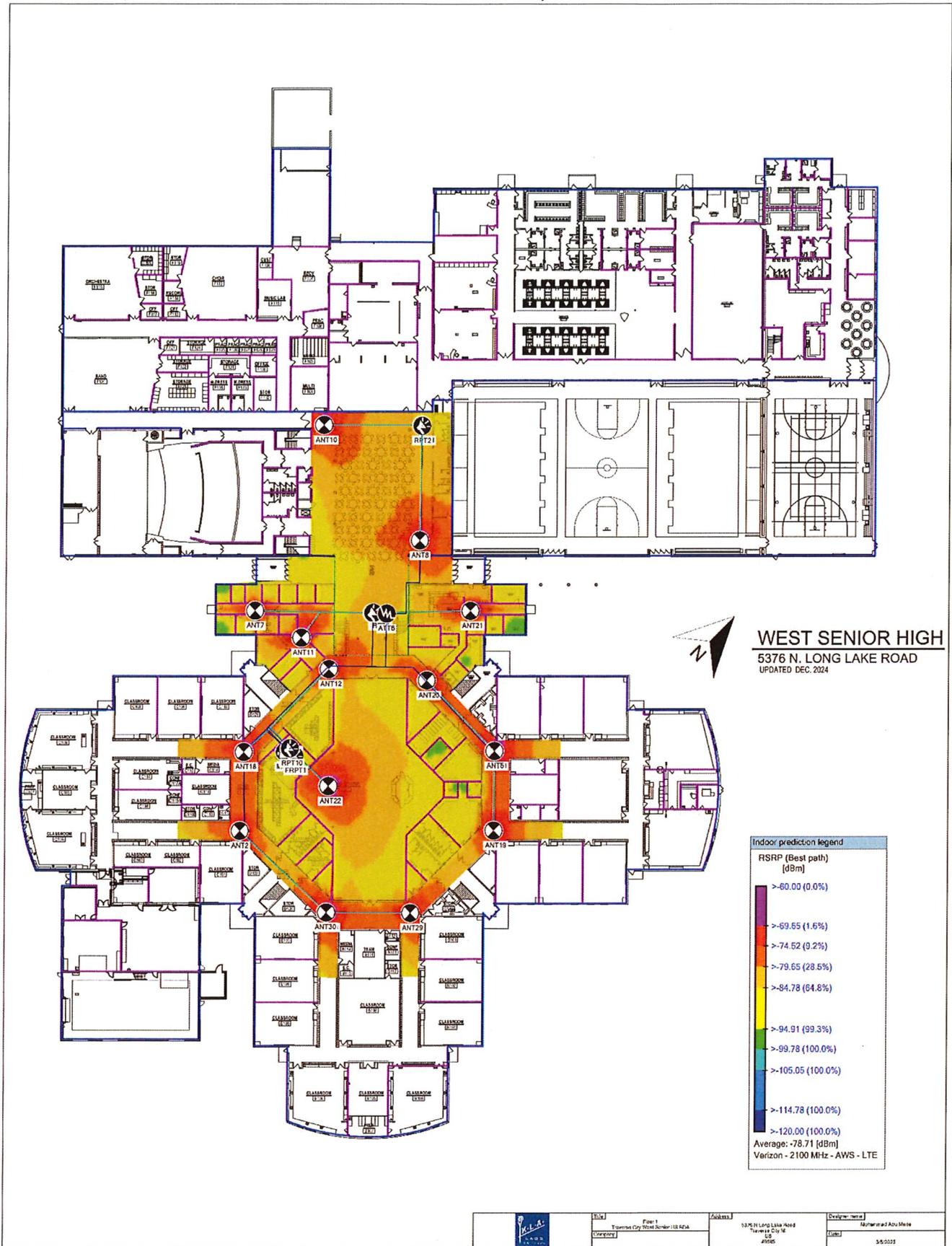
Material BOM					
			KLA Proposal Number		Job Site
			8750643565		Traverse City West Senior HS
			Ship To Address		Project Manager
			KLA Tech Center		Anthony Chappell
					Foreman
		N/A			
Anixter BOM					
Date Needed	Qty	Unit	Part No.	Description	Manufacturer
N/A	3		Q41-RECU (QUATRA 4000c)	QUATRA 4000c Coverage Unit (CU): Band 12 (699-716/729-746 MHz), Band	Nextivity Inc
N/A	1		Q40-OE (02032020)	QUATRA 4000 Range Extender (QRE) is a Power over Ethernet(PoE) device	Nextivity Inc
N/A	1		Q44-1M34CNU	Cel-Fi QUATRA 4000c is an Active DAS Hybrid that solves the problem of	Nextivity Inc
N/A	14		CFSA69383P- 30D43F	1-Port Ceiling-flushed Ultra Low Profile Low PIM Omni-directional Antenna	Laird Connectivity
N/A	3		M3075100Y1120 6-B	7.5/8.5/10 dBi Yagi Antenna for Outdoor - 698- 800 MHz / 800-960 MHz / 1700	TerraWave
N/A	1000		ICA12-50JPL	HELIAX® Plenum Rated Air Dielectric Coaxial Cable, corrugated copper, 1/2	RFSTechno
N/A	3,000		CAT-6	CAT-6 - 24 AWG min. - 100m Maximum Cable Length	Generic
N/A	5		JA-20MZ	Jumper Cable 0.141 - Length 2.0 m - Coaxial, PIM <-158 dBc, Straight 4.3-10	Microlab/FXR
N/A	200		FSJ4-50B	50 ohms - 1/2" Superflexible Foam Dielectric Coax Cable - FSJ Series	Andrew
N/A	2		JA-20MX	Jumper Cable 0.141 - Length 2.0 m - Coaxial, PIM <-158 dBc, Straight 4.3-10	Microlab/FXR
N/A	8		UPL-NM-12	UPL N Male Connector for Air Dielectric Cables 1/2" Annular	JMA Wireless
N/A	30		111-08080054L-34	RJ-45 connector	Sentinel C
N/A	30		UPL-4MT-12	UPL 4.3-10 Male Torque Connector for Cables 1/2" Annular	JMA Wireless
N/A	8		UXP-NM-12S	UXP N Male Connector for Foam Dielectric Cables 1/2" Superflex	JMA Wireless
N/A	3		DSXL	700-2700 MHz Lightning DC Blocked Filter Protectors - N Female	PolyPhaser
N/A	4		SS-3-60-W	3-Way Wilkinson Power Splitter, 600-6000MHz,	Sym Technology
N/A	1		SS-2-60-W	2-Way Wilkinson Power Splitter, 600-6000MHz,	Sym Technology
N/A	2		Fire Retardant Plywood	Fire-Retardant 3/4" x 4' x 8' 5-Ply Douglas Fir Pressure-Treated Rated	Home Depot
N/A	4		Superstrut	10' 12-Gauge Half Slotted Metal Framing Strut Channel	Home Depot
N/A	5		Hilti Speed Sleeve	Hilti 2097882 Firestop Speed Sleeve CP 653 2" Firestop Fire Protection	Hilti
N/A	1		Hilti Firestop Plug	Firestop plug CFS-PL 2" Case of 10 #2030021	Hilti
N/A	3		Non-Pen roof mount	Non penetrating roof mount	Misc.
N/A	3		Protective Mat	Protective Mat for Non-Penetrating Roof Mounts	Misc.
N/A	24		Southwest Block	8" x 8" x 16" Concrete Block	Home Depot

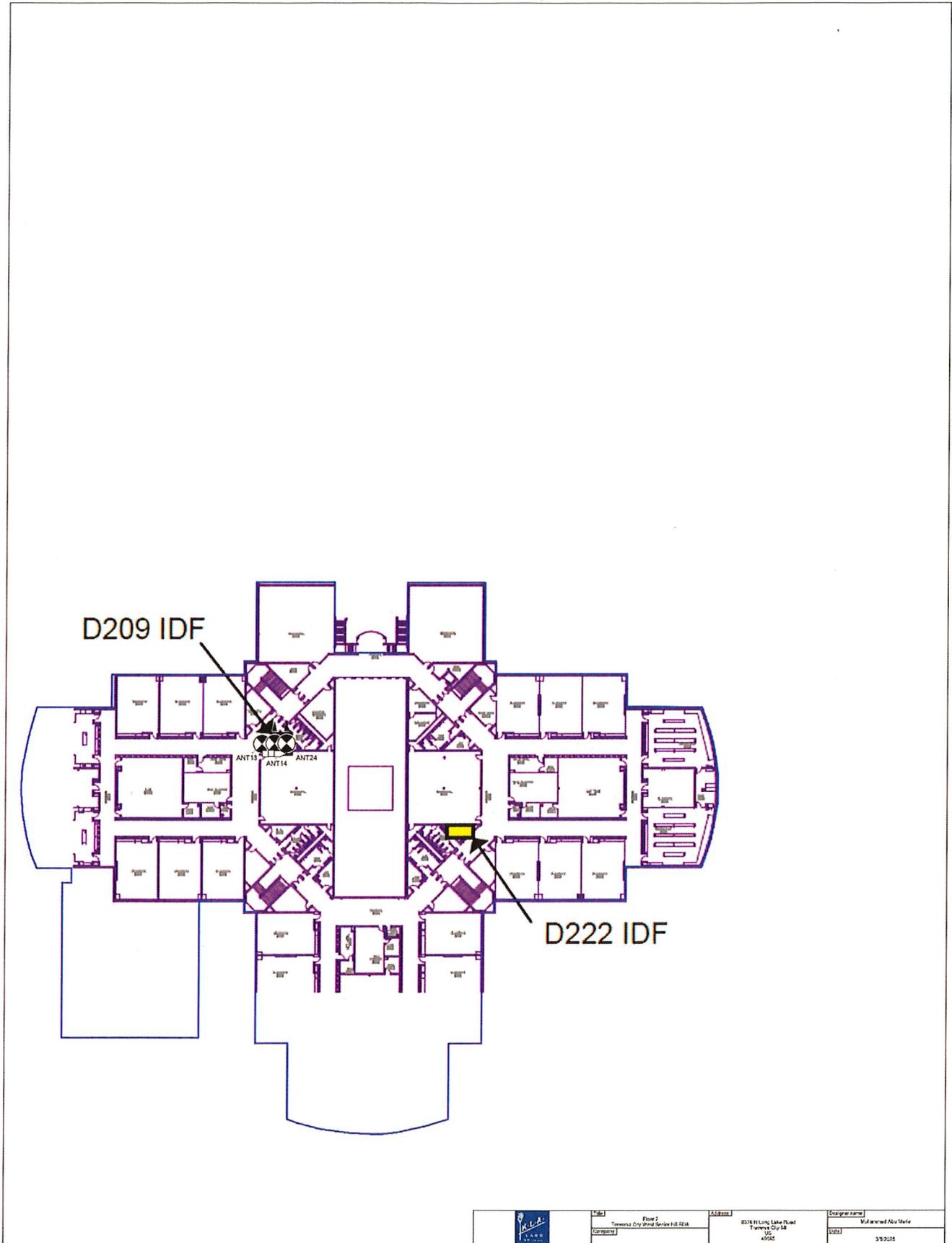
Attachment B – KLA Design Documents











	Project Traverse City West Senior HS-2018	Company KLA	Customer 8376 N Long Lake Road Traverse City MI US 49783	Designer name Muhammad Ali Shah
				Date 05/20/18



KLA Laboratories, Inc.
6800 Chase Road
Dearborn, MI 48126
(313) 846-3800
www.klalabs.com

2/5/2025

Evan OBranch
2075 Cass Rd, Traverse City, MI 49685

Attn: Evan OBranch

RE: Traverse City West Senior HS – Survey & Design, 8259606906

KLA Laboratories is pleased to provide the following quotation for the Survey & Design of a Nextivity Quatra 4000c system located at Traverse City West Senior High School. This proposal is based upon KLA Laboratories' Terms & Conditions (attached) unless otherwise indicated below.

Scope of Work

- Site Survey
- Design

Pricing

KLA Project Summary	
Installation Services	\$ 5,664.12
KLA Provided Materials	-
Sales Tax	Added on Inv
Material Handling Fee	-
Maintenance & Monitoring	-
Total	\$ 5,664.12

Thank you for the opportunity to provide a quote for this work. If I can provide further information or answer any questions, please contact me at (313) 480-8828.

KLA Laboratories, Inc.

Anthony Chappell
DAS Project Manager

KLA Laboratories, Inc. Standard Terms & Conditions

Terms

Traverse City Area Public School's standard terms apply. Material will be billed upon delivery. Installation will be progress billed upon points of completion.

The pricing is valid for 30 days and is based on KLA Laboratories and/or its subcontractors' ability to perform work on-site without interference from others.

This proposal is based on the mutually agreed upon installation schedule and time duration. A change in schedule including the start date or an accelerated schedule shall constitute a change in the scope of work.

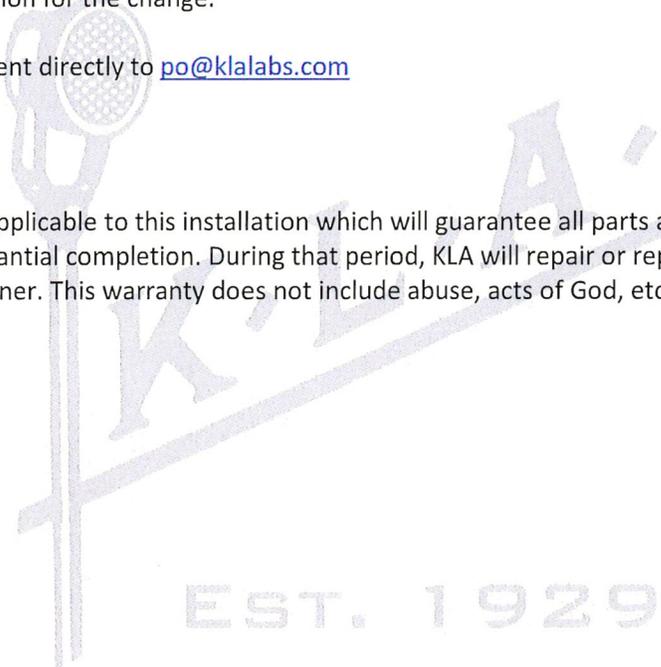
Sales Tax is not included and will be added if applicable at the time of invoicing.

Changes in the scope of work may be at additional cost. If a change in the scope of work requires additional cost, KLA will provide a written quotation for the change.

Purchase orders should be sent directly to po@klalabs.com

Warranty

KLA's standard warranty is applicable to this installation which will guarantee all parts and labor for a period of **TWO** years from the date of substantial completion. During that period, KLA will repair or replace any defective materials or labor without cost to the owner. This warranty does not include abuse, acts of God, etc.





Evan O'Branovic
Executive Director of Technology
2075 Cass Road
Traverse City, MI 49685
Phone: 231.933.3308
obranoviev@tcaps.net

Memorandum

To: Christine Thomas-Hill, Assistant Superintendent of Finance and Operations
From: Evan O'Branovic, Executive Director of Technology
Date: April 18, 2025
RE: Staff Laptops

TCAPS Technology Project Number: 1055

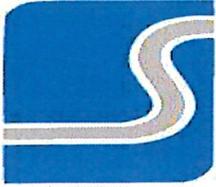
This project is for the planned replacement of staff laptops. The current laptops, which have been in use for five years, will be repurposed as level 2 devices. This decision comes after a thorough evaluation of various laptop configurations and manufacturers, as well as valuable feedback from staff members.

The replacement laptops will be the HP Elite x360 flip laptop, an upgrade from the current model. This decision maintains consistency with the current model, which has received positive feedback from staff, while providing enhanced features to meet the demands of today's technology-driven curriculum. The newer HP Elite x360 flip laptop boasts an updated processor and increased RAM, ensuring optimal performance for internet-based activities and applications.

The Technology Department is utilizing the Regional Educational Media Center (REMC) Association of Michigan Contract, which satisfies the bid requirements for the State of Michigan, to purchase the laptops. The recommendation is to purchase the HP Elite x360 1040 G11 Laptops from Sehi Computer Products, Inc. (REMC Contract # 256080), which includes shipping, handling, white-glove service, and a 5% four-year accidental damage warranty.

The Technology Department recommends purchasing the Laptops from Sehi Computer Products, Inc., for a **total contract award not to exceed \$2,275,850**. This figure includes a 15% contingency.

This project will be funded from Capital Bond Funds - Technology Allocation.



Sehi Computer Products, Inc.
 2930 Bond Street
 Rochester Hills, MI 48309
 1-800-233-7344

Quote	Q00157458
Date	4/15/2025
Page	1

Bill To:

Traverse City Area Public School
 Email Invoice:
 license@tcaps.net
 Traverse City, MI 49684-4030

Ship To:

Traverse City Area Public School
 2075 Cass Rd
 Technology Dept/ Wini Bell
 Traverse City MI 49685

 Teacher Refresh - REMC Contract# 256080

Quote Number	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Master No.
Q00157458	TCAPS	jwalker	BEST	Net 30	475,287
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price
1,000	8Y1Q2AV	HP IDSUMAU7-165H32GBTIPDX3601040G11BNBPC	Each	\$1,975.00	\$1,975,000.00
1,000	8C9M7AV	HP CTO No Country of Origin	Each	\$0.00	\$0.00
1,000	8Y272AV	HP CTO Intel EVO Verified Design	Each	\$0.00	\$0.00
1,000	1Y629AV	HP CTO Electronic (eStar) Energy Star - Label	Each	\$0.00	\$0.00
1,000	8Y2B3AV	HP CTO Windows 11 Pro 64 (OST)	Each	\$0.00	\$0.00
1,000	1Y623AV	HP Corporate-Ready Image	Each	\$0.00	\$0.00
1,000	4SS11AV#ABA	HP CTO Operation System (OS) Localization - US English	Each	\$0.00	\$0.00
1,000	8Y285AV	HP CTO No Digital Active Pen	Each	\$0.00	\$0.00
1,000	8Y282AV	14.0BVWUXGAUWVWAWLED+LBL400FWLANF5MPIRTOF	Each	\$0.00	\$0.00
1,000	8Y2C0AV	CTO 256GB PCIE NVME VALUE SSD	Each	\$0.00	\$0.00
1,000	8Y287AV	HP CTO No Near Field Communication (No NFC)	Each	\$0.00	\$0.00
1,000	8Y2D8AV	CTO INTEL BE200 WI-FI 7 +BT 5.4 NVP WLAN	Each	\$0.00	\$0.00
1,000	8Y288AV	HP CTO No WWAN	Each	\$0.00	\$0.00
1,000	8Y286AV	HP CTO No Fingerprint Sensor (MISC)	Each	\$0.00	\$0.00
1,000	903W0AV	HP CTO 6 Cell 68 WHr Battery (Fast Charge) ER - Long Life	Each	\$0.00	\$0.00
1,000	8Y2G1AV#ABA	HP CTO ClickPad + Keyboard (BL/SR) - SGY	Each	\$0.00	\$0.00
1,000	8Y2G4AV#ABA	HP CTO Destination Country Localization - US English	Each	\$0.00	\$0.00
1,000	68V61AV#ABA	HP CTO 1m (C5) Power Cord (Sticker) - Conventional	Each	\$0.00	\$0.00
1,000	8Y2H4AV#ABA	HP CTO 1/1/0 Warranty	Each	\$0.00	\$0.00
1,000	791T2AV	HP CTO Pre-Boot (UEFI) WiFi Support	Each	\$0.00	\$0.00
1,000	4N735AV	HP CTO Tamper Lock	Each	\$0.00	\$0.00
1,000	X9H42AV	HP CTO Non vPro AMT Supported	Each	\$0.00	\$0.00
1,000	8Y291AV	HP CTO Standard Packaging	Each	\$0.00	\$0.00
1,000	3E755AV	HP CTO Electronic TCO Certified - Label	Each	\$0.00	\$0.00
1,000	8E4X6AV	HP CTO Intel EVO Core Ultra 7 (sz3) G14 - Label	Each	\$0.00	\$0.00
1,000	U87BJE	HP 4Y ESSENTIAL OFFSITE ADP 5PCT CLAIMS	Each	\$0.00	\$0.00
1,000	MI-ASSET	Asset Tag Services-Tags provided by District Services include - Asset Tagging, Data Capture, Unboxing, Bulk Minimum Packaging Delivery	Each	\$4.00	\$4,000.00
Subtotal					\$1,979,000.00
Misc					\$0.00
Tax					\$0.00
Freight					\$0.00
Trade Discount					\$0.00
Total					\$1,979,000.00

Pricing is valid for 30 days, unless there are any unforeseen manufacturer price increases including tariffs. REMC Contract# 256080



Evan OBranch
Executive Director of Technology
2075 Cass Road
Traverse City, MI 49685
Phone: 231.933.3308
obranovic@tcaps.net

Memorandum

To: Christine Thomas-Hill, Assistant Superintendent of Finance and Operations
From: Evan OBranch, Executive Director of Technology
Date: April 18, 2025
RE: Traverse Heights Classroom Audio

TCAPS Technology Project Number: 1054

This project is for the replacement of the classroom audio systems at Traverse Heights Elementary School. In coordination with the addition of the three classrooms at Traverse Heights, the Technology Department will be replacing the classroom audio systems in all the classrooms in the building. The current classroom audio systems are older and starting to fail, and are in need of replacement. After reviewing multiple systems with various configurations, it was determined that a four-speaker system with both a teacher and student microphone would best suit the needs of students and teachers. Providing clear voice lift functionality while tying into the audio video system, to provide clear audio reproduction no matter where you are in the classroom.

After review and evaluation, the technology staff determined that the Audio Enhancement Sentinel System would best fit our needs. The Technology Department is utilizing the HPS Contract, which satisfies the bid requirements for the State of Michigan. The recommendation is to purchase the Audio Enhancement Sentinel Systems from AVI Systems (HPS Contract # 89), which includes shipping and installation.

The Technology Department recommends purchasing the Audio Enhancement Sentinel Systems from AVI Systems, for a **total contract award not to exceed \$56,632**. This figure includes a 10% contingency.

This project will be funded from Capital Bond Funds - Technology Allocation.

Quote



Reference Number: 1338555
Date: April 17, 2025

TCAPS - Traverse Heights - AE Sentinel Systems

Prepared By: Terry Rummelt
Phone: 616-780-7940
Email: terry.rummelt@avisystems.com

AVI Systems Inc.
48679 Alpha Drive, Suite 140, Wixom, MI 48393
Phone: (469)359-4081
Fax: (248)957-6151

COMPANY

Traverse City Area Public Schools
PO Box 232
Traverse City, MI 49685-0232

Contact: Evan OBranch
Phone: 231-933-3304
Email: groesserde@tcaps.net
Account Number: TCA0010

PROJECT SITE

Traverse Heights Elementary
933 Rose St
Traverse City, MI 49686

Contact: Wini Bell
Phone: 231-933-3315
Email: bellwi@tcaps.net
Account Number: TCA0010

INVOICE TO

Traverse City Area Public Schools
2075 Cass Road
Traverse City, MI 49685

Contact: Denise Groesser
Phone: 231-933-3304
Email: groesserde@tcaps.net
Account Number: TCA0010

PRODUCTS AND SERVICES SUMMARY

Equipment	\$40,237.89
Integration	\$11,245.46
PRO Support	\$0.00
Lift Gate Delivery	\$150.00
Tax	\$0.00
Grand Total	\$51,633.35

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

AVI's prices/rates provided in this quote and/or agreement do not reflect any applicable tariffs imposed by foreign or domestic governmental authorities. AVI's prices are subject to change should applicable tariffs result in any price increase to the equipment purchased under this agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

PRODUCTS AND SERVICES DETAIL

PRODUCTS:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
ST-SP-0001	AUDIO ENHANCEM	CS-12 Ceiling Speaker, Circle Cut In, Plenum Rated, Set of 4	23		
AM-3229	AUDIO ENHANCEM	CA-70 Sentinel Amplifier with Integrated XD Receiver with Power Supply	23		
CK-4010	AUDIO ENHANCEM	Wiring Bundle for Sentinel Amplifiers	23		
ST-XD-9061	AUDIO ENHANCEM	XD Teacher Box with Teacher Pendant and Student Handheld Microphone	23		

Sub-Total: Audio Enhancement System Equipment 23 \$1,715.26 **\$39,450.98**

Wire Mold

2900-WH	WIREMOLD	NM UNIDUCT RCWY 2900 WH, MINIMUM QTY TO ORDER IS 120	230	\$3.09	\$710.70
2986-WH	WIREMOLD	NM DRP CLNG CNCTR 2900 WH	23	\$2.37	\$54.51
2906-WH	WIREMOLD	NM COVER CLIP 2900 WHITE, MINIMUM QTY TO ORDER IS 2	10	\$2.17	\$21.70

Sub-Total: Wire Mold **\$786.91**

AVI-TBD- HPS Contract HPS Contract #89

Sub-Total: Installation & Project Management **\$11,245.46**

Lift Gate Delivery **\$150.00**

Total: **\$51,633.35**

Board Finance and Operations Committee - Upcoming District Purchases

Source Department	District Purchases/Bids Items will move into this section when projects are more defined or are within 3 months of being brought forward.	Estimated Cost	Estimated timeframe for presenting to BOE	Fund Source
Curriculum	Middle School First Robotics Supplies & Equipment	\$64,000	May	Grant - First Robotics
Technology	Cell Phone Boosters	\$89,000	May	Bond-Technology
Technology	Staff Laptops	\$2,850,000	May	Bond-Technology
Technology	Traverse Heights Classroom Audio	\$52,000	May	Bond-Technology
Capital Projects	Sabin - renovations	\$5,000,000	June	Bond
Capital Projects	Traverse City High School - bridge updates	TBD	June	Bond
Technology	Virtual infrastructure servers	\$400,000	June/July	Bond-Technology
Source Department	Upcoming Projects	Estimated Cost	Estimated timeframe for presenting to BOE	Fund Source
Capital Projects	Central High School - greenhouse	TBD	TBD	Grant
Capital Projects	Elevator Upgrades	\$250,000	TBD	Bond
Capital Projects	Glenn Loomis/CHS F-wing renovations	TBD	September	Bond
Facilities	Bottle Filling Stations	TBD	TBD	Grants and Bond
Capital Projects	WMS Music Renovations	\$2,000,000	Jan/Feb 2026	Bond
Capital Projects	Central High School Renovations	\$20,000,000	June 2026	Bond
Capital Projects	Central Grade Renovations	\$55,000,000	July 2026	Bond

Meeting Minutes

Study Session of the Board of Education

Monday, April 28, 2025 at 5:00pm

Northwest Education Services - Conference Center

1101 Red Drive, Traverse City, MI 49684



Traverse City Area Public Schools
Great Community, Great Schools

To Be Approved on May 12, 2025

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Northwest Education Services Conference Center, 1101 Red Drive, Traverse City, Michigan, on Monday, April 28, 2025.

BOARD MEMBERS PRESENT: Ballenger, Hardy, Moon Mohr, Newman-Bale, Pack, and Schmidt

BOARD MEMBERS ABSENT: None

ADMINISTRATORS PRESENT: Houghton, OBranch, Pomaville, Smith, Taylor, Thomas-Hill, Tiesworth, and VanWagoner

1. CALL TO ORDER

President Newman-Bale welcomed those in attendance and called the meeting to order at 5:01 p.m.

2. PLEDGE OF ALLEGIANCE

President Newman Bale led those in attendance in the Pledge of Allegiance.

3. REVIEW/APPROVAL OF AGENDA

The Board welcomed staff and citizens, reviewed the agenda, considered any suggested rearrangement of items, and determined if any changes in the agenda were needed.

Approval of the meeting agenda as presented.

Moved by: Moon Mohr

Seconded by: Pack

The following vote was held:

Ayes: Ballenger, Hardy, Moon Mohr, Newman-Bale, Pack, and Schmidt

Nay: N/A

MOTION CARRIED 6-0

4. PUBLIC COMMENT #1 (Orange Card)

President Newman-Bale opened the meeting up for public comment and the following addressed the Board.

- Chrissine Cairns, Board seat recommendation
- Briana Motley, School Board opening
- Cheryl Herschleg, Jessica Forster
- Kristy Denny, Support of Jessica Forster
- Julie Delezenne, School Board vacancy
- Jessica Forster, Board vacancy
- Wendy VonCourter, School Board appt.
- Bette Dickinson, School Board opening

- Jennifer Beutuín, TCAPS Board vacancy
- Dave Botbyl, Applicant for Board Trustee
- Bill Wiesner, Request that you will vote for a new school board member that will not sexualize and groom the children
- Barbara Rowlett, School bd. Member suggestion
- Tina Frankenberger, Recommendation for interim Board seat
- Mary VanValin, nominee and equity
- Chris Linsell, Board vacancy

5. CONSENT

The purpose of the consent calendar was to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. **Meeting Minutes**

The Board approved the Regular meeting minutes from the April 14, 2025 meeting.

Approval of the consent calendar as presented.

Moved by: Moon Mohr

Seconded by: Pack

The following vote was held:

Ayes: Ballenger, Hardy, Moon Mohr, Newman-Bale, Pack, and Schmidt

Nay: N/A

MOTION CARRIED 6-0.

6. DISCUSSION - Interim Board Member

President Newman-Bale explained the voting process and the Board members voted for the new interim Board position to fill the vacancy of Holly T. Bird. This term will expire on December 31, 2026. Votes were as follows:

- Sara Bageris - 15
- David Botbyl - 2
- Melissa Cisneros - 0
- Jessica Forster - 10
- Dana Greensky - 1
- Michael Lee - 0
- Becky Lent - 0
- Chris Linsell - 4
- Erica Smith - 0
- Kyler Warner - 0

Approval of Sara Bageris as the interim Board member. This term will expire on December 31, 2026.

Moved by: Pack
Seconded by: Ballenger

The following vote was held:
Ayes: Ballenger, Hardy, Moon Mohr, Newman-Bale, Pack, and Schmidt
Nay: N/A

MOTION CARRIED 6-0

7. **STUDY SESSION - Strategic Plan**

Dr. VanWagoner introduced Dr. Nick Ceglarek, who was facilitating the study session on the next TCAPS Strategic Plan. Dr. Ceglarek explained the schedule for the night and introduced Matt Olson and Cathy Meyer-Looze. Board members, the Executive team, and union group leaders then separated into 3 groups for a break-out session. The next study session to continue working is scheduled for June 23, 2025 although the date may change. This will be determined at the May 12, 2025 Board meeting.

8. **PUBLIC COMMENT #2** (Green Card)

President Newman-Bale opened the meeting up for public comment, and no request was made.

9. **BOARD PRESIDENT CLOSING REMARKS**

President Newman-Bale thanked all of the candidates. He stated that the next Board meeting would be on May 12, 2025 at the TCAPS Administration Building, Glenn Loomis at 6:00 p.m.

10. **ADJOURNMENT**

Motion to adjourn the meeting at 8:07 p.m.

Moved by: Pack
Seconded by: Ballenger

The following vote was held:

Ayes: Ballenger, Hardy, Moon Mohr, Newman-Bale, Pack, and Schmidt
Nay: N/A

MOTION CARRIED 6-0

Respectfully Prepared By,

Tammy Brunan

Tammy Brunan
Board Recording Secretary

MODEL RESOLUTION FOR LOCAL DISTRICT VOTE ON ISD BUDGET

Northwest Education Services ("ISD")
General Fund Operating Budget
RESOLUTION

A _____ meeting of the Board of Education of the _____
School District was held at the _____ on _____, 2025, at _____ .m. (the
"Meeting").

Members present were: _____

The following preamble and resolution were offered by Member _____
and seconded by Member _____.

WHEREAS:

This Board received the ISD General Fund Operating Budget on or before May 1, 2025; and

WHEREAS:

In accordance with MCL 380.624 of the Revised School Code, this Board must now adopt a
resolution expressing its support or disapproval of the proposed ISD budget, and must submit to the
ISD Board any specific objections and proposed changes the Board may have to the budget prior to
June 1, 2025.

THEREFORE, BE IT RESOLVED THAT:

The ISD General Fund Operating Budget for the 2025-2026 school year be (CIRCLE ONE OF THE
FOLLOWING) [supported] or [disapproved for the reasons attached hereto], and that the
Secretary of the Board is hereby directed to submit a copy of this Resolution to the Secretary of the
ISD Board of Education, along with any specific objections and proposed changes to the budget.

Ayes: Members _____

Nays: Members _____

Motion declared _____.

The undersigned duly qualified and acting Secretary of the Board of Education of
_____, Michigan hereby certifies that the foregoing is a true and complete copy of a
resolution adopted by the Board at the _____ Meeting, the original of which
resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the
public under the Open Meetings Act, 1976 PA 267, as amended.

Signed:

Secretary, Board of Education

C: ISD Superintendent



Northwest Education Services

2025-26 Budget Overview

General, Special & Vocational Education

April 2025

INTRODUCTION

The budgets presented for review are based on the most up-to-date information available. This is the initial budget projection of Northwest Education Services (North Ed) for the upcoming 2025-2026 school year. The budget includes our best estimates at this time; the governor released her School Aid Fund budget proposal, the House released a limited proposal, and the Senate has not yet released their proposal. As additional facts become available, North Ed's budgets will be adjusted appropriately.

Some basic assumptions affect all of the main operating budgets. North Ed is anticipating a 5% increase in local property taxes. Negotiated salary increases and steps are included in all budgets. The Governor's proposed retirement rate of 44.93%, which includes a defined benefit contribution of 29.91% and 15.02% for the unfunded actuarial accrued liability, has been utilized in the budgets. Increases in MPSERS funding that flows through districts to the retirement system is budgeted as an increase to both revenues and expenditures in all funds, while one-time MPSERS funding from 2024-2025 was eliminated, with a net reduction in overall MPSERS funding. Health insurance has been budgeted based on hard caps set by PA 152 of 2011 and indexed at an estimate of 3%.

Board policy 3202 established a minimum fund balance percentage of 12% of the preceding year's revenues for the General Education, Special Education, and Vocational Education funds, and addresses capital project needs. Our facility study was completed in 2021 and identified North Ed's capital project needs, which will be funded for a minimum of two years in the appropriate capital projects fund. In support of local school districts' unfunded special education costs, excess funds above the minimum 12% level in the Special Education fund will be distributed to all constituent school districts and public school academies annually. In addition, North Ed will include in its appropriations the full cost of Career-Tech Center transportation within the Vocational Education fund.

GENERAL EDUCATION FUND BUDGET

Revenue

General Education fund revenues include four basic sources: local (17%), state (62%), federal (7%), and transfers & modifications (14%).

Local revenue: The bulk is derived from property taxes levied within North Ed's service region. The original millage to support General Education was .2700, which has been rolled back to .1857 due to the Headlee Amendment. The tax base for 2024 was roughly \$16.6 billion from 7 counties. Taxable values continue to grow steadily across our region, and a 5% increase has been budgeted. The local tax revenue increase is estimated at approximately \$154,000, which is offset by a decrease of \$36,000 due to eliminating rental income from a portion of the Pine Rest building.

State revenue: Funding was decreased due to an anticipated net reduction in early childhood grant expenditures as well as decreased MPSERS funding.

Federal revenue: Funding was decreased due to an anticipated reduction in grant expenditures in 2025-2026.

Incoming Transfers and Other Transactions: These revenues are projected to increase due to additional districts requesting both technology and business services.

Expenditures

Instructional costs comprise 32% of expenditures for the General Education fund. Instructional staff include consultants in the core areas as well as health and data analysis, Early Childhood programs, Migrant Education and the Regional Educational Media Center (REMC). Professional development opportunities include, but are not limited to, the Regional Staff Development Day, Professional Learning Communities, Curriculum and Assessment Development, trainings in various other core instructional areas, evaluation practices and school improvement initiatives. Stipends for constituent district personnel, substitute teacher reimbursements and applicable supplies are included in this category. The Marzano iObservation System, which is used for tracking and monitoring teacher and administrator evaluations and growth plans, is budgeted at approximately \$75,000 and will continue to be funded from the General Education budget for the region. The REMC, which services local districts in the North Ed region as well as Charlevoix-Emmet ISD and Wexford-Missaukee ISD regions, is accounted for within instructional costs. Section 81, State operating dollars are used to operate the REMC, which provides training, materials and video streaming to area educators.

Basic Programs include expenditures for tuition for online learning opportunities through Michigan Virtual University, as well as early childhood and MiSTEM grant activities.

Added Needs budget area includes the teachers and support staff for our consortium supported by the Migrant program grant. This grant is a consortium for our local districts as well as districts in the Manistee and Charlevoix-Emmet ISD regions. North Ed operates the Migrant program and is the fiscal agent. The budget is projected to decrease due to the elimination of one-time MPSERS funds from 2024-2025.

The **Pupil Support** category is projected to decrease due to the elimination of one-time MPSERS funds from 2024-2025, which are offset by including full year costs for staff hired during the 2024-2025 fiscal year, as well as normal salary and benefit increases.

The **Instructional Staff** expenditures are anticipated to increase due to an increase in staff as well as a change in the distribution of administrative costs; those increases are offset by a reduction in MPSERS costs.

General Administration expenditures are anticipated to decrease due to a change in the distribution of administrative costs.

The support areas of business, technology, truancy reporting, information services, human resources, pupil auditing, operations/maintenance, and community services account for 18% of the General Education fund.

Business Services have been increased due to including full year costs for staff hired during the 2024-2025 fiscal year, as well as normal salary and benefit increases; those increases are offset by the elimination of one-time MPSERS funds from the 2024-2025 fiscal year.

Operations and Maintenance budgets are expected to remain relatively flat.

Central Services decreased due a reduction in MPSERS funding that is slightly offset by normal salary and benefit increases.

The **Community Services** category is expected to decrease due to decreased expenditures in Early Childhood grants.

Outgoing Transfers and Other Transactions make up 48% of the General Education budget. Overall, the largest portion of the General Education budget is Early Childhood costs. The vast majority of these funds are transferred to our districts and community partners. North Ed retains 3% for administrative costs and 5% for quality support services which allows North Ed to provide the support of Early Childhood specialists and program service staff. North Ed is expecting fewer costs associated with carryover dollars for Early Childhood education with our local districts and partners. Carryover funding can be difficult to predict, causing much fluctuation in this area of the budget from year to year. Also included is a transfer to the capital projects fund for identified projects.

Outgoing Transfers and Other Transactions Detail

- Medicaid Caring 4 Students (C4S): \$ 204,000
- Grant Flowthrough to LEAs/Community Partners:
 - Mental Health: \$1,185,000
 - Early Childhood: \$8,227,798
- LEA Program Support: \$379,755
- Transfer to Capital Projects Fund: \$1,396,460

SPECIAL EDUCATION FUND BUDGET

Revenue

Special Education fund revenues include four basic sources: local (52%), state (36%), federal (9%), and transfers & modifications (3%).

Local revenue: Property taxes levied within the North Ed region are the largest source of local funding. The Special Education millage authorized is 2.0000. The tax base for 2024 was roughly \$16.6 billion from 7 counties. Taxable values continue to grow steadily across our region, and a 5% increase has been budgeted. The local tax revenue increase is estimated at approximately \$1.65 million, which is offset by the anticipated decrease in Medicaid revenue of \$265,000, resulting in an estimated net increase in local revenue of approximately \$1,389,618.

State revenue: Funding for MPSERS costs is expected to decrease by \$714,000, while state special education funding is expected to increase by \$594,000 based on 2024-2025 cost projections. The net decrease in state revenue is projected to be approximately \$120,000.

Federal revenue: Funding is expected to decrease in 2025-2026 by approximately \$36,000 due to a reduction in IDEA grant expenditures of \$70,000 that is offset by an increase in Medicaid Outreach revenue.

Incoming Transfers and Other Transactions: These revenues are projected to increase by roughly \$61,430 due to an anticipated increase in special education transportation reimbursements from local districts.

Expenditures

Instructional costs comprise approximately 25% of expenditures for the Special Education fund. The **Added Needs** budget includes the center-based programs for high needs special education students within the region. Classroom teachers, teacher assistants, interpreters, equipment, and supplies are represented in this area of the budget.

The **Pupil Support** category represents the largest expenditures in the Special Education fund at 39%. School psychologists, speech pathologists, teacher consultants, school social workers, physical therapists, occupational therapists and nursing services are included in this section and are referred to as Itinerant Staff. The Itinerant Staff provide services in the region to the local districts, public school academies, private schools, and center-based programs.

The **Instructional Staff** category includes the administration within the Special Education fund, including the Assistant Superintendent position and the Service Area Supervisors. Increased costs due to normal salary and benefit increases are offset by a change in the distribution of administrative costs.

General Administration expenditures are expected to increase due to normal salary and benefit increases as well as a change in the distribution of administrative costs.

The **School Administration** expenditures include the administration of ISD center-based programs.

The support areas of business, technology, information services, human resources, operations/maintenance, transportation, and community services account for 15% of the Special Education fund.

Business services expenditures are anticipated to increase slightly due to staff changes from 2024-2025.

The **Operations and Maintenance** category reflects an increase due to normal salary and benefit increases as well as an increase in property and liability insurance and utilities.

Transportation services have increased to reflect anticipated costs for next fiscal year.

Central services increased due to normal salary and benefit cost increases.

The **Community Services** category reflects a decrease to a local grant.

Outgoing Transfers and Other Transactions reflects 14% of the Special Education budget. Major expenditures are payments to local districts and public school academies for Act 18 millage funds to support special education programs and Medicaid funding. Included in the budget is an allocation of \$1,000,000 to local districts for anticipated fund balance from 2024-2025.

Outgoing Transfers and Other Transactions Detail

- Medicaid School Based Services and Outreach: \$1,039,597
- Grant Flowthrough to LEAs/PSAs: \$179,881
- Reimbursement for Unfunded Special Education Costs: \$2,576,168
- Distribution of Fund Balance Above 12%: \$1,000,000
- Transfer to Capital Projects Fund: \$5,881,037

VOCATIONAL EDUCATION FUND BUDGET

Revenue

Vocational Education fund revenues include three basic sources: local (86%), state (12%), federal (2%).

Local revenue: The bulk is derived from property taxes levied within the North Ed region. The authorized Vocational Education millage of 1.0000 has been rolled back to 0.6901 due to the Headlee Amendment. The tax base for 2024 was roughly \$16.6 billion from 7 counties. Taxable values continue to grow steadily across our region, and a 5% increase has been budgeted. The estimated increase to local taxes is \$570,858, and investment income is projected to increase by \$25,000. The estimated net increase to local revenue is \$585,858.

State revenue: Funding was decreased to reflect a reduction in the MPSERS funded retirement categorical as well as a decrease in state payments in lieu of taxes. The estimated decrease to state revenue is \$123,502.

Federal revenue: Perkins grant funding is expected to increase slightly in 2025-2026.

Incoming Transfers and Other Transactions: Revenue for tuition from non-ISD residents is expected to reduce slightly.

Expenditures

Instructional costs comprise 51% of expenditures for the Vocational Education fund. The **Added Needs** budget includes the career-technical education programs. Classroom teachers, paraprofessionals,

equipment, and supplies are represented in this section. The increase includes costs for the new Heavy Equipment/Diesel Mechanic program.

Pupil Support includes school counselors, the school social worker, teacher consultants, and job placement services that provide additional supports to students.

The **Instructional Staff** category includes curriculum and professional development services. The decrease in costs is due to a change in the distribution of administrative costs.

General Administration expenditures are expected to increase due to normal salary and benefit increases as well as a change in the distribution of administrative costs.

School Administration expenditures are anticipated to increase due to normal salary and benefit increases as well as an increase in technology needs.

The support areas of business, technology, information services, human resources, operations/maintenance, transportation, and community services account for 16% of the Vocational Education fund.

Business services expenditures are anticipated to increase due to normal salary and benefit increases.

Operations and Maintenance budgets have been increased due to normal salary and benefits increases as well as an increase in property and liability insurance; the increases are offset by a reduction in costs related to a vehicle purchase.

Transportation is increased due to the anticipated cost of transporting Health Services students to Munson Medical Center.

Central services are anticipated to increase due to normal salary and benefit increases.

Community Services are expected to decrease slightly.

Outgoing Transfers and Other Transactions reflects 15% of the Vocational Education budget. This budget reflects full reimbursement to the local districts for the cost of Career-Tech transportation as well as a transfer to the capital projects fund.

Outgoing Transfers and Other Transactions Detail

- Reimbursement for Unfunded Vocational Education Costs: \$91,380
- Reimbursement for CT Transportation: \$701,257
- Transfer to Capital Projects Fund: \$1,403,823



Northwest Education Services

General Education Fund Proposed Budget For Fiscal Year 2025 - 2026

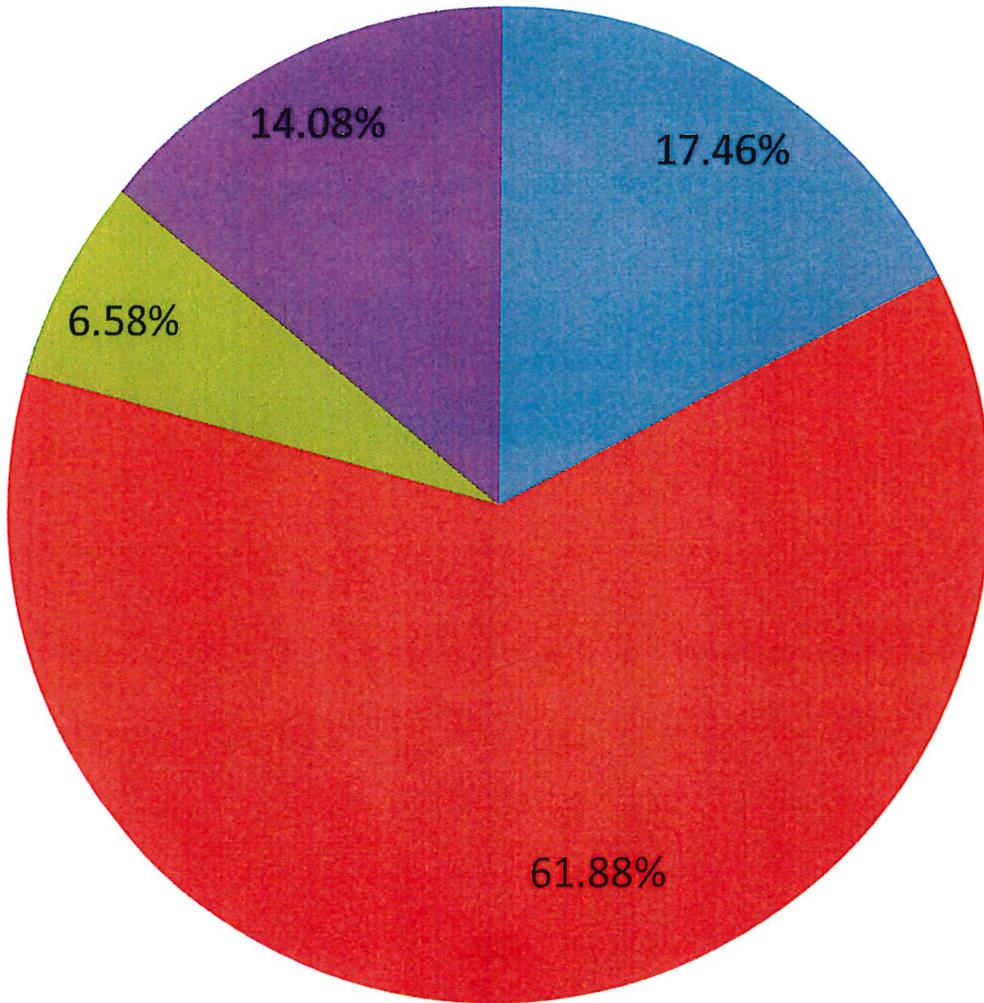
	FINAL 2023-2024 6/30/2024	AMENDED BUDGET 2024-2025 2/4/2025	PROPOSED BUDGET 2025-2026 4/1/2025	
REVENUES				
Local Sources	4,054,998	3,959,032	4,082,078	1,4
Intermediate Sources	-	-	-	
State Sources	11,450,703	17,827,702	14,471,045	2,3
Federal Sources	1,801,867	1,714,899	1,539,373	2
TOTAL REVENUES	17,307,568	23,501,633	20,092,496	
INCOMING TRANSFERS AND OTHER TRANSACTIONS	3,012,095	3,120,932	3,293,018	5
TOTAL REVENUES, INCOMING TRANSFERS AND OTHER TRANSACTIONS	20,319,663	26,622,565	23,385,514	
EXPENDITURES				
Instruction Expense				
Basic Program	374,795	433,894	410,329	2
Added Needs	320,136	810,451	343,150	2, 3
Adult and Continuing	-	-	-	
Support Service				
Pupil	288,353	710,715	505,973	3, 6
Instructional Staff	5,296,998	5,716,025	6,311,567	3, 6
General Administration	600,753	679,222	540,941	7
School Administration	-	-	-	
Business	1,103,548	1,185,638	1,197,184	3, 6
Operation & Maintenance	344,870	602,104	606,369	
Pupil Transportation	47,428	64,929	70,169	
Central	1,738,555	1,866,540	1,924,087	3, 6
Other	31,318	23,750	22,500	
Community Services	295,922	471,288	448,678	2
TOTAL EXPENDITURES	10,442,676	12,564,556	12,380,947	
OUTGOING TRANSFERS AND OTHER TRANSACTIONS	9,582,448	13,770,171	11,393,013	2, 8
TOTAL APPROPRIATED	20,025,124	26,334,727	23,773,960	
EXCESS REVENUE (APPROPRIATIONS)	294,539	287,838	(388,446)	
FUND BALANCE JULY 1	2,612,331	2,906,870	3,194,708	
FUND BALANCE JUNE 30	2,906,870	3,194,708	2,806,262	

12%

Exhibit I

1) Increased tax revenue; 2) Changes in grant expenditures; 3) Decreased MPSERS funding; 4) Decreased rental income;
5) Increased LEA Services; 6) Updated staff costs; 7) Changes in Admin split costs; 8) Increased transfer to capital projects

**Northwest Education Services
General Education Fund
2025-2026
Projected Revenue Sources**



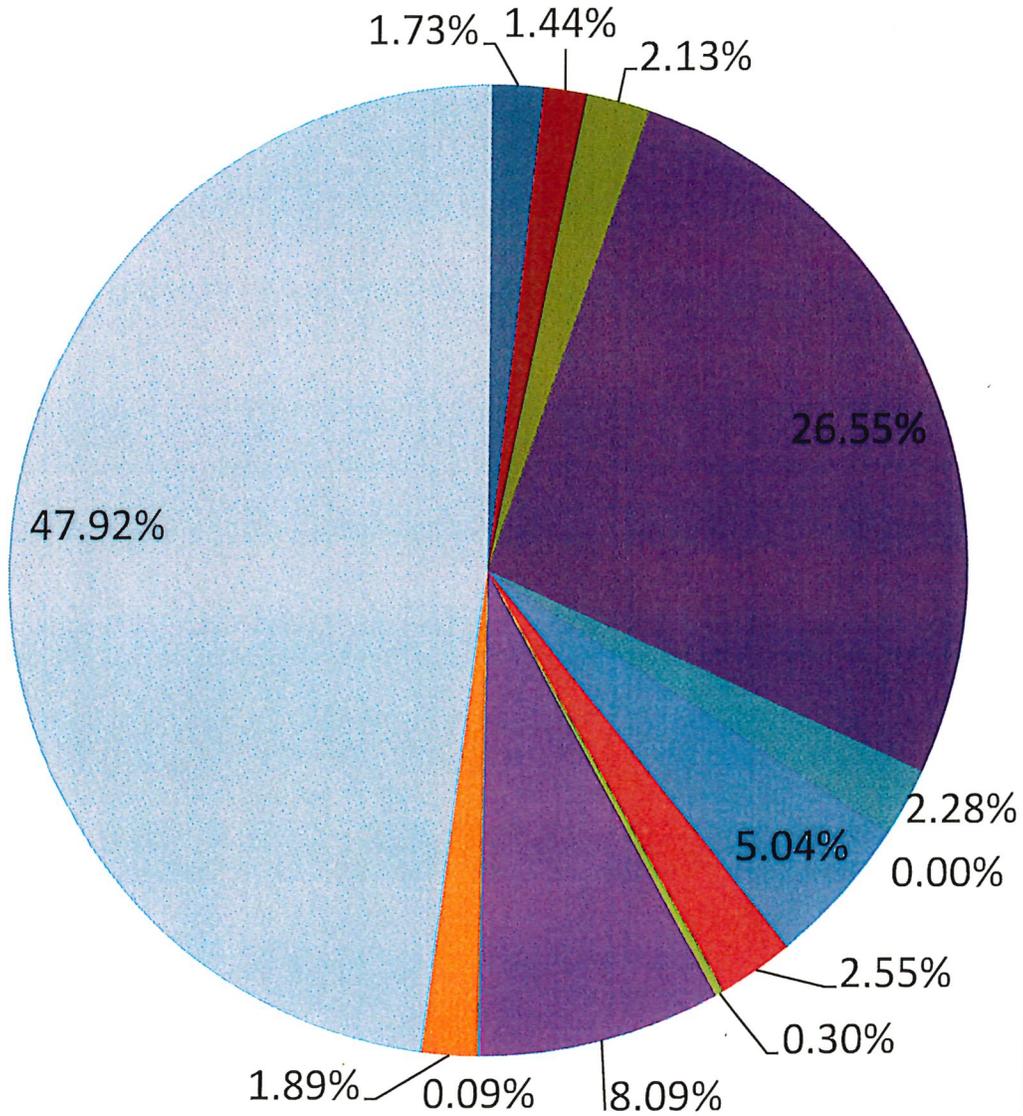
■ Local Sources

■ State Sources

■ Federal Sources

■ Incoming Transfers & Other Transactions

**Northwest Education Services
General Education Fund
2025-2026
Projected Expenditures**



- Basic Program
- Pupil Services
- General Administration
- Business Services
- Pupil Transportation
- Other Support Services
- Other Transfers & Other Transactions
- Added Needs
- Instructional Staff Services
- School Administration
- Operation & Maintenance
- Central Services
- Community Services



Northwest Education Services

Special Education Fund Proposed Budget For Fiscal Year 2025 - 2026

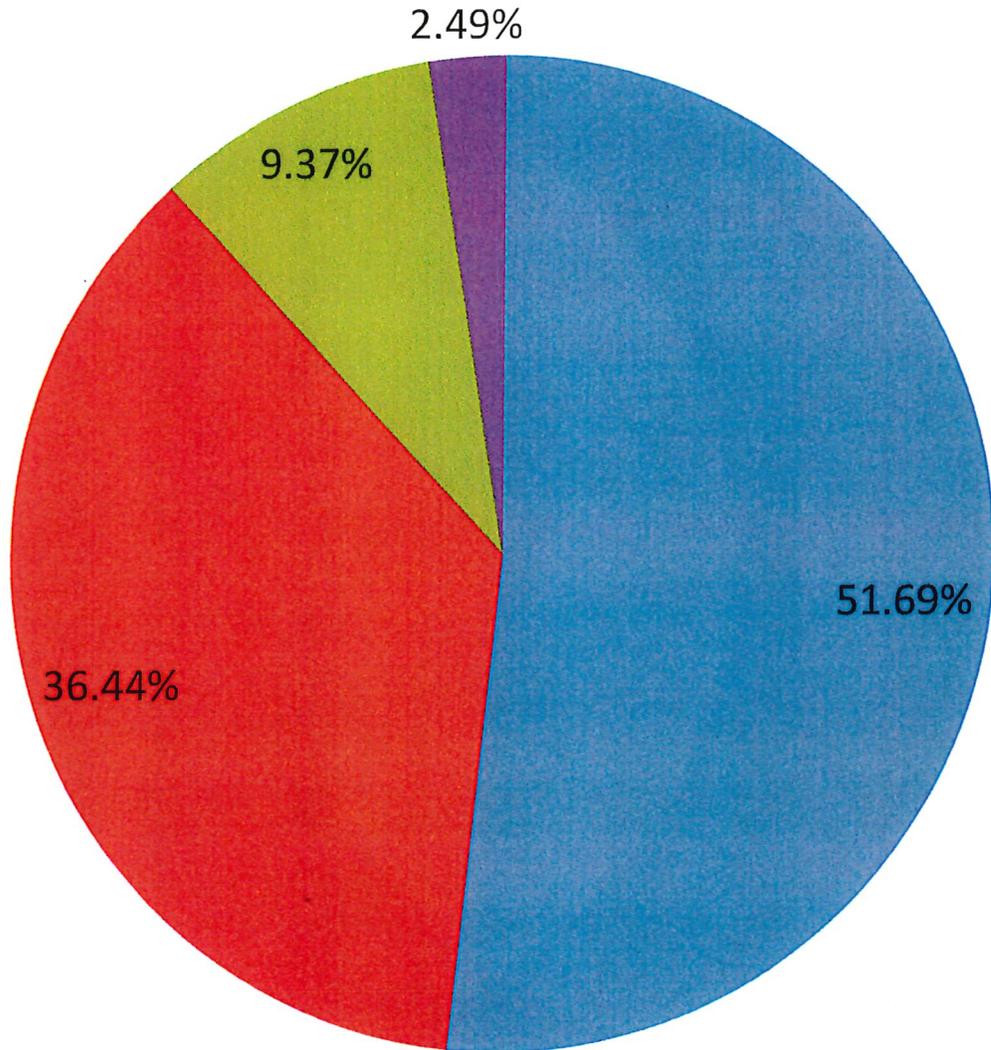
	FINAL 2023-2024 6/30/2024	AMENDED BUDGET 2024-2025 2/4/2025	PROPOSED BUDGET 2025-2026 4/1/2025	
REVENUES				
Local Sources ¹	34,775,999	37,578,074	38,967,692	1, 2
Intermediate Sources	-	-	-	
State Sources	27,369,453	27,588,143	27,468,045	3, 4
Federal Sources	7,107,736	7,103,152	7,067,124	2, 6
TOTAL REVENUES	69,253,188	72,269,369	73,502,861	
INCOMING TRANSFERS AND OTHER TRANSACTIONS				
	1,692,983	1,818,368	1,879,798	5
TOTAL REVENUES, INCOMING TRANSFERS AND OTHER TRANSACTIONS	70,946,171	74,087,737	75,382,659	
EXPENDITURES				
Instruction Expense				
Basic Program	-	-	-	
Added Needs	15,251,002	17,469,218	18,365,128	7
Adult and Continuing	-	-	-	
Support Service				
Pupil	27,456,819	28,442,210	29,093,326	7
Instructional Staff	3,704,957	4,027,813	4,043,236	7, 8
General Administration	89,335	110,129	227,705	7, 8
School Administration	1,312,996	1,225,016	1,292,631	7
Business	1,214,367	1,375,382	1,436,520	7
Operation & Maintenance	1,413,681	1,550,040	1,647,511	7
Pupil Transportation	4,937,232	5,715,537	5,720,029	5
Central	1,743,670	1,926,597	2,002,116	7
Other	185	725	725	
Community Services	348,688	323,407	248,654	6
TOTAL EXPENDITURES	57,472,932	62,166,074	64,077,581	
OUTGOING TRANSFERS AND OTHER TRANSACTIONS				
	12,234,543	12,782,051	10,676,683	9
TOTAL APPROPRIATED	69,707,475	74,948,125	74,754,264	
EXCESS REVENUE (APPROPRIATIONS)	1,238,696	(860,388)	628,395	
FUND BALANCE JULY 1	8,610,802	9,849,498	8,989,110	
FUND BALANCE JUNE 30	9,849,498	8,989,110	9,617,505	
COMMITTED FOR DISTRIBUTION TO LEAs	435,530	98,582	571,586	
RESTRICTED FUND BALANCE JUNE 30	9,413,968	8,890,528	9,045,919	

12%

Exhibit II

- 1) Increased tax revenue; 2) Changes in Medicaid funding; 3) Increased state aid revenue; 4) Decreased MPSERS funding;
 5) Increased transportation consortium; 6) Changes in grant expenditures; 7) Updated staff costs;
 8) Changes in Admin cost split; 9) Decreased transfer to capital projects

**Northwest Education Services
Special Education Fund
2025-2026
Projected Revenue Sources**



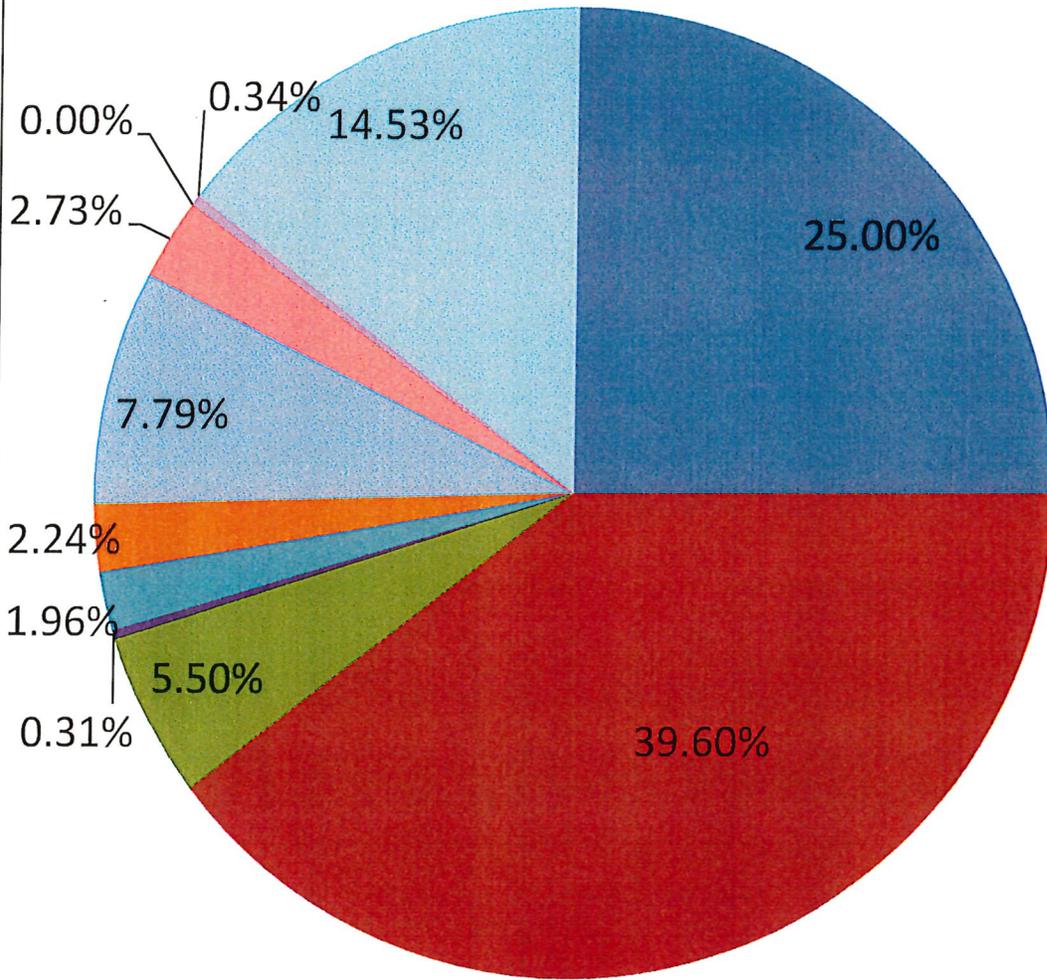
■ Local Sources

■ State Sources

■ Federal Sources

■ Incoming Transfers & Other Transactions

**Northwest Education Services
Special Education Fund
2025-2026
Projected Expenditures**



- Added Needs
- Instructional Staff Services
- Business Services
- Pupil Transportation
- Other Support Services
- Other Transfers & Other Transactions
- Pupil Services
- General Administration
- Operation & Maintenance
- Central Services
- Community Services



Northwest Education Services

Vocational Education Fund Proposed Budget For Fiscal Year 2025 - 2026

	FINAL 2023-2024 6/30/2024	AMENDED BUDGET 2024-2025 2/4/2025	PROPOSED BUDGET 2025-2026 4/1/2025	
REVENUES				
Local Sources	10,991,657	11,778,511	12,364,369	1,2
Intermediate Sources	-	-	-	
State Sources	2,197,435	1,795,902	1,672,400	3
Federal Sources	352,567	273,908	282,727	4
TOTAL REVENUES	13,541,659	13,848,321	14,319,496	
INCOMING TRANSFERS AND OTHER TRANSACTIONS	38,500	38,000	34,000	
TOTAL REVENUES, INCOMING TRANSFERS AND OTHER TRANSACTIONS	13,580,159	13,886,321	14,353,496	
EXPENDITURES				
Instruction Expense				
Basic Program	-	-	-	
Added Needs	6,590,923	6,916,072	7,299,849	5,6
Adult and Continuing	-	-	-	
Support Service				
Pupil	933,460	984,510	1,029,604	5
Instructional Staff	443,329	473,912	439,167	5,7
General Administration	274,009	288,434	339,495	5,7
School Administration	598,782	609,937	667,696	5,8
Business	248,023	278,321	290,484	5
Operation & Maintenance	1,086,090	1,323,748	1,262,138	5,9
Pupil Transportation	17,679	37,595	52,885	10
Central	631,438	658,464	676,272	5
Other	19,396	27,071	28,535	
Community Services	13,000	17,256	14,850	
TOTAL EXPENDITURES	10,856,129	11,615,320	12,100,975	
OUTGOING TRANSFERS AND OTHER TRANSACTIONS	2,701,771	2,350,197	2,196,460	10, 11
TOTAL APPROPRIATED	13,557,900	13,965,517	14,297,435	
EXCESS REVENUE (APPROPRIATIONS)	22,259	(79,196)	56,061	
FUND BALANCE JULY 1	1,723,296	1,745,555	1,666,359	
FUND BALANCE JULY 30	1,745,555	1,666,359	1,722,420	12%

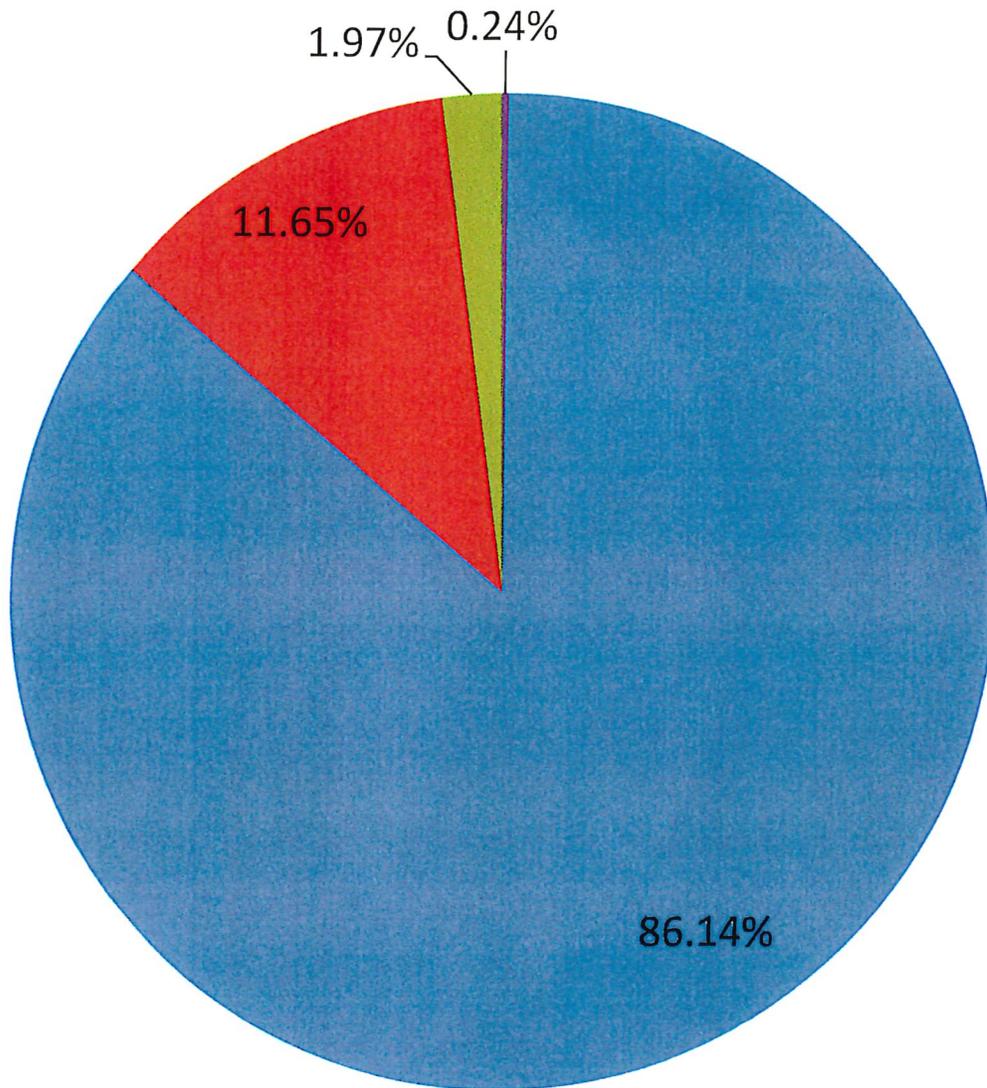
Exhibit III

1) Increased tax revenue; 2) Increased interest income; 3) Decreased MPSERS funding; 4) Changes in grant funding;

5) Updated staff costs; 6) New program expenses; 7) Changes in Admin cost split; 8) Increased tech costs; 9) Changes in operating costs

10) Increased transportation costs; 11) Decreased transfer to capital projects

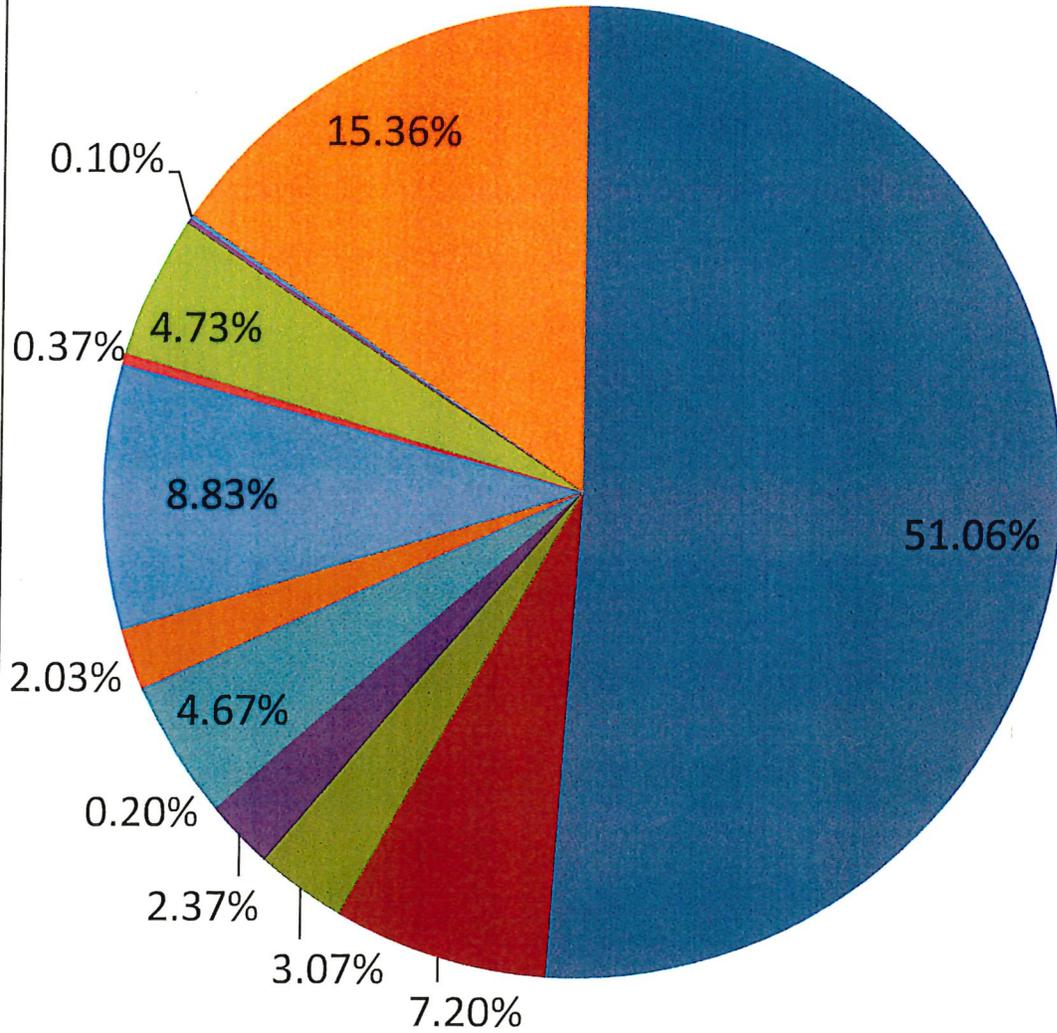
**Northwest Education Services
Vocational Education Fund
2025-2026
Projected Revenue Sources**



■ Local Sources
■ Federal Sources

■ State Sources
■ Incoming Transfers & Other Transactions

**Northwest Education Services
Vocational Education Fund
2025-2026
Projected Expenditures**



- | | |
|--------------------------------|--|
| ■ Added Needs | ■ Pupil Services |
| ■ Instructional Staff Services | ■ General Administration |
| ■ School Administration | ■ Business Services |
| ■ Operation & Maintenance | ■ Pupil Transportation |
| ■ Central Services | ■ Other Support Services |
| ■ Community Services | ■ Other Transfers & Other Transactions |



Coni Taylor, Esq.

Associate Superintendent of Labor Relations & Legal Services

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Erika Lahti

Director, Human Resources

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Memorandum

To: Dr. John R. VanWagoner, PhD., Superintendent
From: Coni Taylor
Date: May 1, 2025
RE: Resolution of Recognition & Appreciation - 2024/25 District Retirees

Attached is a recommended Resolution of Recognition and Appreciation of the District's 2024/25 retirees for the Board of Education to read and adopt at the Board of Education meeting on May 12, 2025.

Also attached is a list of the District retirees (as of May 1, 2025) to be recognized in the Board of Education's retirement reception honoring all retiring employees of TCAPS. The retirement reception will be held on Thursday, May 29, 2025 from 4:30-6:00 pm at the TCAPS Montessori School.

Please let me know if you have any questions regarding the attached information.

CT/el

Attachments: [Resolution](#)
[Retiree List](#)

2024/25 Retirees

(years of service with TCAPS)

Michelle Anderson (28.5)
*Academic Interventionist/Coach
Courtade Elementary School*

Bonny Babel (29)
*Science Teacher
West Middle School*

Mary Boulanger (6)
*Biology/Chemistry Teacher
Central High School*

Laura Boydston (2)
*Special Education Teacher
Silver Lake Elementary School*

Michelle Brown (27)
*Elementary Education Teacher
Long Lake Elementary School*

Karen Byrne (16.5)
*Special Education Teacher
Traverse Heights Elementary School*

Lori Carr (18)
*Cook's Assistant
Westwoods Elementary School*

Dean Councilor (18)
*Bus Mechanic
Transportation/Bus Garage*

Matt Dumon (28)
*English Teacher
West Senior High School*

Michelle Ellul (19)
*Lead Administrative Assistant
Silver Lake Elementary School*

Linda Foote (30.5)
*Elementary Education Teacher
Long Lake Elementary School*

Joseph "Joe" Forlenza (31)
*Social Studies/History Teacher
Central High School*

Kristine "Krissy" Gaylord (9)
*Toddler Room Assistant
TCAPS Montessori School*

Karen Gerlando (19)
*Special Education Teacher
Silver Lake/Willow Hill Elementary
Schools*

Rosalie Golden (37)
*Elementary Education Teacher
Traverse Heights Elementary School*

Bethany "Beth" Havens (22)
*Special Education Teacher
Westwoods Elementary School*

**Katherine "Kathy" Johnston
(32)**
*Special Education Teacher
West Middle School*

Suzanne Kaberle (26)
*Elementary Education Teacher
Westwoods Elementary School*

David "Dave" Kenny (26)
*Academic Interventionist
Traverse Heights Elementary School*

Heidi Maltby-Skodack (9)
*Executive Director of School
Improvement and Innovative
Programs
Glenn Loomis Administration*

Caryn Mazurek (4)
*Preschool & Extended Day Alternate
District*

Mike McAdams (16)
*Master Licensed Plumber
TCAPS Facilities*

Kara McConnell (30)
*Academic Interventionist
Silver Lake Elementary School*

Keri McCumber (21)
*Accounting Coordinator II
Glenn Loomis Administration*

Sarah McNamara (30)
*English Teacher
Central High School*

Gina McPherson (26)
*Preschool Manager
Westwoods Elementary School*

Katie Medler (26)
*Science Teacher
West Middle School*

Matthew "Matt" Medler (26)
*Mathematics Teacher
West Middle School*

Deborah "Deb" Prichard (32)
*HPE/Athletic Coach
West Senior High School*

Daniel "Dan" Rice (33)
*Social Studies Teacher
West Senior High School*

Cheryl Ridenour (26)
*Elementary Education Teacher
Courtade Elementary School*

2024/25 Retirees

Kristen Schoonover (28)
Elementary Education Teacher
Courtade Elementary School

Kristin Sulecki (24)
School Social Worker
Westwoods Elementary School

Jody Thompson (25)
Mathematics Teacher
West Senior High School

Theresa Wangeman (11)
Academic Interventionist
Long Lake Elementary School

Michael "Mike" Wilson (32)
Mathematics Teacher
West Middle School

Jennifer Wohlfert (30)
Elementary Education (TAG) Teacher
Central Grade School

Wendee Wolf-Schlarf (38)
Music/Choral Education Teacher
West Middle School/Central High School

Deb Wyatt (23)
Elementary Education Teacher
Silver Lake Elementary School

39 Retirees (as of April 22, 2025)

Resolution of Recognition and Appreciation

Traverse City Area Public Schools has been fortunate to have a dedicated staff committed to the mission of the district.

Several members of that staff are now about to embark on new adventures in life away from Traverse City Area Public Schools.

Members of the Traverse City Area Public Schools Board of Education, wish to extend our utmost appreciation for the work that these staff members have done to make education an exciting and joyous experience for the students of our district.

The Board of Education wishes to extend our sincere best wishes for every happiness in the future to those staff members who will be leaving the district at the end of the school or prior to the end of the 2024/25 school year.

Traverse City Area Public Schools Board of Education recognizes and appreciates the service of those employees departing the district (attached) and wishes them well in all future endeavors, and further, that this resolution of Appreciation and Support be duly recorded and spread across the minutes of the Traverse City Area Public Schools Board of Education on this 12th day of the month of May in the year 2025.

Scott Newman-Bale, President

Beth Pack, Trustee

Erica Moon Mohr, Vice President

Ty Schmidt, Trustee

Scott Hardy, Treasurer

VACANT, Trustee

Josey Ballenger, Secretary

John R. VanWagoner II, Ph.D., Superintendent



Coni Taylor

Associate Superintendent of Labor Relations and Legal Services

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Kendal Glaze

Executive Assistant to the Associate Superintendent

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Memorandum

To: Dr. John VanWagonerII, Ph.D, Superintendent
From: Coni Taylor, Associate Superintendent of Labor Relations and Legal Services
Date: April 14, 2025
RE: Teen Pregnancy Prevention and Awareness Month Resolution

The Board of Education will be asked at their regular meeting on May 12, 2025, to adopt a resolution proclaiming May 2025 as Teen Pregnancy Prevention and Awareness Month. The recommended resolution is attached.

Administration recommends the Board Executive Committee support this resolution and move it forward to the full Board of Education for review and discussion.

CT
Attachment

**TRAVERSE CITY AREA PUBLIC SCHOOLS
BOARD OF EDUCATION
RESOLUTION**

Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan (the "District").

A regular meeting of the Board of Education of the District was held in the Tompkins Boardman Administration Center on the 12th day of May, 2025 at 6:00 o'clock p.m.

The meeting was called to order at _____ p.m. by _____.

Present:

Absent:

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the well-being and future success of our youth are paramount to the prosperity of our communities; and

WHEREAS, teenage parents face unique challenges and responsibilities as they navigate the journey of parenthood while still adolescents; and

WHEREAS, between 2018-2022, there were 163 births in our community¹ (Grand Traverse, Leelanau, and Benzie counties) to teenage parents, highlighting the urgent need for support and resources earmarked for this population, (MDHHS, 2024); and

WHEREAS, teenage parents are often unable to complete their education (only half of teen mothers receive a high school diploma by age 22²³; and teen fathers have a 25-30% lower probability of graduating high school than teen males who are not fathers⁴), which later results in unemployment, underemployment and dependence on public assistance; and

WHEREAS, teenage mothers often seek prenatal care late⁵, and therefore can suffer increased health risks and their babies are often born premature and with low birth weights; and

WHEREAS, it is imperative to promote awareness and education about the consequences of teen pregnancy, including its impact on the physical and mental health, educational attainment, and socioeconomic outcomes; and

¹ Michigan Department of Health and Human Services (<https://www.mdch.state.mi.us/osr/Natality/RegionNumberObject.asp?Char=208&Row=MICOUNTYDET&Col=STANDARD2&Stat=N&Average=A&TableType=G&RowGroup=REGION&COLGROUP=AGE2>)

² Maynard, RA and Hoffman. S. (2008) The costs of adolescent childbearing. Kids having kids: Economic costs and social consequences of teenage pregnancy. Washington DC: Urban Institute Press

³ Perper K, Peterson K, Manlove J. Diploma Attainment Among Teen Mothers. Child Trends, Fact Sheet Publication #2010-01: Washington, DC: Child Trends; 2010.

⁴ Covington, Peters, Sabia, & Price, 2011; Fletcher & Wolfe, 2012

⁵ <https://www.webmd.com/baby/teen-pregnancy-medical-risks-and-realities>

WHEREAS, empowering adolescents with the knowledge, skills, and resources to make informed decision about their sexual health and relationships is essential in preventing unintended pregnancies; and

WHEREAS, fostering supportive environments that encourage open communication between adolescents and trusted adults, including parents, guardians, educators, and the community, is crucial in addressing the root causes of teen pregnancy; and

WHEREAS, supporting teen parents in our community is essential to ensuring the well-being and success of both the parents and their children; and

WHEREAS, despite the challenges they may face, teen parents have the potential to thrive when provided with adequate support and opportunities.

Now, therefore, be it resolved, Traverse City Area Public Schools of Grand Traverse, Leelanau and Benzie Counties, does hereby proclaim the month of May as Teen Pregnancy Prevention and Awareness Month. We call upon parents, educational institutions, businesses, non-profit organizations, healthcare and human service agencies, and governmental entities to join together in raising awareness, providing education, empowering teen parents, and implementing strategies to prevent teen pregnancy.

Ayes:

Nays:

Resolution declared adopted.

Josey Ballenger, Secretary
Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of the Traverse City Area Public Schools, Grand Traverse, Leelanau and Benzie Counties, Michigan (the "District"), hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education meeting held on May 12, 2025, the original of which is part of the Board's minutes. The undersigned certifies that notice of the meeting was given to the public pursuant to the provisions of the Michigan Open Meetings Act, 1976 PA 267, as amended.

Josey Ballenger, Secretary
Board of Education

This meeting is a meeting of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below. Any person with a disability or who needs accommodation for participation in this meeting should contact Tammy Brunan, Board Recording Secretary, at 231.933.1725 or brunanta@tcaps.net at least three (3) business days in advance of the meeting to request assistance.

DRAFT Meeting Presentation
(available at least 24 hours prior to meeting)

1. [CALL TO ORDER](#)

2. [PLEDGE OF ALLEGIANCE](#)

3. [REVIEW/APPROVAL OF AGENDA](#)

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

4. [RECOGNITION](#)

a. **TCAPS 2024/2025 Retirees**

5. [PUBLIC COMMENT #1](#) (Orange Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you wish to make public comment at the first opportunity, please fill out the public comment card for Public Comment #1 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

6. [SUPERINTENDENT'S REPORT](#)

a. **Legislative Update**

b. **District Highlights**

7. [BOARD COMMITTEE REPORTS / DISCUSSION](#)

Board members will provide a brief summary of meetings held and discuss miscellaneous topics.

a. **Board Curriculum Committee (April 29)** → Report out by Ballenger

b. **Board Finance Committee (May 1)** → Report out by Hardy

c. **Board Executive Committee (May 1)** → Report out by Moon Mohr

- d. **Sustainability Committee (April 17)** → Report out by Schmidt
- e. **Superintendent/Board of Education Student Advisory Council (April 15)** → Report out by Schmidt
- f. **MASB Spring Conference (May 2-4)** → Report out by Ballenger and Schmidt
- g. **Board Office Hours 6:00 p.m. - 7:00 p.m.**
 - i. April 24, 2025 → Report out by Pack (in-person meeting)
 - ii. May 22, 2025 → Attending: Newman-Bale (virtual meeting)

8. CONSENT

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. **Personnel Recommendations**

The Board will consider personnel recommendations included in the agenda packet.

b. **TCAPS District Course Catalog with Amendments**

The Board will consider approval of the 2024/2025 TCAPS District Course Catalog with amendments.

c. **Field Trip Request**

The Board will consider the following.

- i. Traverse City West Senior High - German Exchange Partnership to Kronach, Germany - June 18, 2026 - July 10, 2026

d. **Bids, Services, and/or Purchases**

The Board will consider the following:

i. Curriculum

- Middle School STEM Equipment and Supplies-

This purchase provides foundational STEM equipment for middle school programming at East and West Middle Schools.

- Purchase from VEX Robotics through the Interlocal Purchasing Systems (TIPS) for a total amount not to exceed \$63,820, which includes a 10% contingency; funded from First Robotics grant funding.

ii. Technology

- Cell Phone Signal Booster Solutions

This project is for the purchase and installation of cell phone signal boosters at the Transportation and Facilities building and West Senior High.

- Purchase the cell phone signal boost solutions from Direct Network Services, Inc. and KLS Labs for a total amount not to exceed \$117,247, which includes a 10% contingency; funded from Capital Bonds Funds.

- Staff Laptops

This project is for the planned replacement of staff laptops

- Purchase the staff laptops through Regional Educational Media Center (REMC) from

Sehi Computer Products, Inc. for a total amount not to exceed \$2,275,850, which includes a 15% contingency; funded from Capital Bond Funds.

- **Traverse Heights Classroom Audio**

This project will replace audio systems in all classrooms at Traverse Heights Elementary.

- Purchase Audio Enhancement Sentinel Systems from AVI Systems utilizing the HPS Contract for a total amount not to exceed \$56,632, which includes a 10% contingency; funded from Capital Bond Funds.

- e. **Meeting Minutes**

The Board will consider the meeting minutes from the April 28, 2025 Study Session.

9. **DISCUSSION**

- a. **Board Committee Update & Assignments**

- b. **School Safety Update**

- c. **Resolution in Support of Northwest Education Services General Fund Operating Budget for 2025/2026.**

- d. **Recognition and Appreciation for 2024/2025 District Retirees Resolution**

- e. **Teen Pregnancy Awareness Proclamation Resolution**

10. **PUBLIC COMMENT #2** (Green Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you made a public comment during the first opportunity on the agenda, you will not be called on during the second opportunity. If you wish to make public comment at the second opportunity, please fill out the public comment card for Public Comment #2 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

11. **BOARD PRESIDENT CLOSING REMARKS**

12. **ADJOURNMENT**

Next Board of Education Meeting

Monday, June 9, 2025 at 6:00 p.m.
TCAPS Administration at Glenn Loomis
1009 S. Oak Street, Traverse City, MI 49684

Board of Education:

*Sara Bageris, Josey Ballenger, Scott Hardy, Erica L. Moon Mohr,
Scott Newman-Bale, Beth Pack, and Ty Schmidt*