

Meeting Agenda

Board Executive Committee

Thursday, May 29, 2025 at 9:15 a.m.

TCAPS Administration at Glenn Loomis - Boardroom

1009 S. Oak Street, Traverse City, MI 49684



This is a subcommittee meeting of the Board of Education held in public for the purpose of reviewing the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below. Any person with a disability or who needs accommodation for participation in this meeting should contact Tammy Brunan, Committee Recording Secretary, at 231.933.1725 or brunanta@tcaps.net at least three (3) business days in advance of the meeting to request assistance.

1. CALL TO ORDER

2. PUBLIC COMMENT

The Committee has set aside this time for public comment. If you wish to make public comment, please fill out the public comment card and present it to the Committee's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Committee must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

3. PROCEDURAL ITEMS

- a. Draft Committee Meeting Minutes from May 1, 2025
- b. Agenda Review: June 9, 2025 Regular meeting and June 16, 2025 Study Session

4. INFORMATIONAL ITEMS

- a. Human Resources
 - i. Staffing update
- b. Communications Update
 - i. Sunshine Bus

5. OTHER ITEMS

6. ADJOURNMENT

Next Board Executive Committee Meeting

Thursday, July 10, 2025 at 4:00 p.m.

Administration at Glenn Loomis

1009 S. Oak Street, Traverse City, MI 49684

Executive Committee Members:

Scott Newman-Bale (Chair), Erica Moon Mohr, Rotating Board Member

Dr. John VanWagoner, Coni Taylor, and Ginger Smith

To be approved on May 29, 2025

PRESENT: Scott Hardy, Erica Moon Mohr, Beth Pack, Ginger Smith, Coni Taylor, and Dr. John VanWagoner II
ABSENT: Scott Newman-Bale

1. CALL TO ORDER

Vice President Moon Mohr called the meeting to order at 4:08 p.m.

Trustee Pack Arrived at 4:09 p.m.

2. PUBLIC COMMENT

Vice President Moon Mohr offered time for public comment and none was offered.

3. PROCEDURAL ITEMS

a. Draft Committee Meeting Minutes from April 3, 2025

The Committee was asked if they had any changes to the draft minutes from the April 3, 2025 meeting. No changes to the minutes were recommended. Minutes are to remain as posted.

b. Resolution in Support of the Northwest Education Services General Fund Operating Budget for 2025/2026

Dr. VanWagoner recommended supporting the Northwest Education budget as the Board has done in the past. This will be a discussion item at the May 12, 2025 Board meeting.

c. Recognition and Appreciation for 2024/2025 District Retirees Resolution

Vice President Moon Mohr deferred to Associate Superintendent of Labor Relations and Legal Services, Coni Taylor. Ms. Taylor explained that the Resolution is a way to show our appreciation to our retirees. This will be a discussion item at the May 12, 2025 Board meeting.

d. Teen Pregnancy Awareness Proclamation Resolution

Vice President Moon Mohr deferred to Associate Superintendent of Labor Relations and Legal Services, Coni Taylor. Ms. Taylor explained that May is Teen Pregnancy Awareness Month. This will be a discussion item at the May 12, 2025 Board meeting.

e. Agenda Review: May 12, 2025 Regular Board Meeting

The Committee reviewed the agenda for the May 12, 2025 Regular Board meeting and decided to expand Discussion Item 9a to clarify the Board and District committees, particularly the Sustainability committee.

Treasurer Hardy arrived at 4:13 p.m.

4. INFORMATIONAL ITEMS

a. Human Resources

Vice President Moon Mohr deferred to Associate Superintendent of Labor Relations and Legal Services, Coni Taylor.

i. **Staffing update**

Ms. Taylor reported that the District currently has 39 TCAPS retirees. They have been working on getting ahead of the hiring for open positions and have a great candidate pool. Once Mission-Based Budget talks have been completed, they will know where the vacancies will be. Open interviews will be held at the TCAPS Administration Building at Glenn Loomis, 1009 South Oak Street, Traverse City, on May 14, 2025 from 8:00 a.m. - 10:00 a.m. and on June 18, 2025 from 8:00 a.m. - 10:00 a.m.

b. **Communications Update**

Vice President Moon Mohr deferred to Executive Director of Marketing and Communications, Ginger Smith, to provide an update on the following item:

i. **Safe Routes to School**

Ms. Smith gave an update on the Safe Routes to School initiative. She shared that the school surveys had been completed. May 12-16, 2025 volunteers will participate in walking and biking audits at Franke Road and Buffalo Trail in the mornings and afternoons. The next step will be a virtual meeting with the Safe Routes team, which includes MDOT, Garfield Township offices, TCAPS parent volunteers. Dr. VanWagoner plans to give an update at the June 9, 2025 Board meeting.

5. **OTHER ITEMS**

Vice President Moon Mohr shared that the next Executive Committee meeting will be held on May 29, 2025 at 9:15 a.m.

6. **ADJOURNMENT**

This meeting adjourned at 5:07 p.m.

Respectfully Submitted By,

Tammy Brunan

Tammy Brunan
Committee Recording Secretary

Next Board Executive Committee Meeting

Thursday, May 29, 9:15 a.m.

Administration at Glenn Loomis

1009 S. Oak Street, Traverse City, MI 49684

Executive Committee Members:

***Board President Newman-Bale(Chair), Board Vice-President Moon Mohr, and
Rotating Board Member***

Dr. John VanWagoner, Coni Taylor, and Ginger Smith

Meeting Agenda

Regular Meeting of the Board of Education

Monday, June 9, 2025 at 6:00 p.m.

TCAPS Administration at Glenn Loomis - Boardroom

1009 S. Oak Street, Traverse City, MI 49684



Traverse City Area Public Schools

Great Community, Great Schools

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Meeting Presentation

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **REVIEW/APPROVAL OF AGENDA**

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

4. **RECOGNITION**

a. **Outstanding Educators**

b. **Compass Awards**

5. **PUBLIC HEARING: BUDGET**

In accordance with Sections 14 and 16 of the Uniform Budgeting and Accounting Act, the Board will conduct a Public Hearing. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing (MCL 141.412).

a. **Public Comment: Budget**

The Board will invite comments regarding the Budget.

6. **PUBLIC COMMENT #1** (Orange Card)

The /Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you wish to make public comment at the first opportunity, please fill out the public comment card for Public Comment #1 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

7. **SUPERINTENDENT'S REPORT**

a. **Legislative Update**

b. **District Highlights**

8. BOARD COMMITTEE REPORTS / DISCUSSION

Board members will provide a brief summary of meetings held and discuss miscellaneous topics.

- a. **Board Curriculum Committee (May 27)** → Report out by Ballenger
- b. **Board Finance Committee (May 29)** → Report out by Hardy
- c. **Board Executive Committee (May 29)** → Report out by Newman-Bale
- d. **Board Office Hours 6:00 p.m. - 7:00 p.m.**
 - i. May 22, 2025 → Report out by Newman-Bale (virtual meeting)
 - ii. June 26, 2025 → Attending: Ballenger (in-person meeting)

9. CONSENT

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

- a. **Personnel Recommendations**
The Board will consider personnel recommendations included in the agenda packet.
- b. **TCAPS District Course Catalog with Amendments**
The Board will consider approval of the 2024/2025 TCAPS District Course Catalog with amendments.
- c. **Bids, Services, and/or Purchases**
The Board will consider the following:
 - i. Technology
 - Milestone Mobile Servers
This project is for the replacement of the current Milestone mobile infrastructure to provide secure and efficient access to our security systems for district personnel.
 - Purchase the Milestone Mobile Infrastructure project from People Drive Technology, for a total contract award not to exceed \$122,398, which includes a 10% contingency; funded from Capital Bonds Funds - Technology Allocation.
 - Virtual Infrastructure Servers
This project is for the replacement of four (4) virtual infrastructure servers to enhance the technological foundation of TCAPS.
 - Purchase of the Virtual Infrastructure Servers from People Driven Technology, for a total contract award not to exceed \$459,780, which includes a 10% contingency; funded from Capital Bond Funds - Technology Allocation.
- d. **Meeting Minutes**
The Board will consider the meeting minutes from the May 12, 2025 Board meeting.

10. DISCUSSION

- a. **School Safety Update**

i. Safe Routes to School Grant

b. **TCAPS Current Strategic Plan Overview**

c. **Rotary Charities Grant Resolution**

The Board will consider the Rotary Charities Grant Resolution

d. **Resolution to Amend the 2024/2025 Budgets**

The Board will consider action to adopt a Resolution to Amend the 2024/2025 General Fund and Special Revenue Fund Budgets.

e. **Resolution for Certification of 2025/2026 Tax Levy**

The Board will consider action to adopt a Resolution for Certification of the 2025/2026 Tax Levy.

f. **Resolution to Approve the Original 2025/2026 Operating Budgets**

The Board will consider a Resolution to Approve the Original 2025/2026 General Fund Budget and the Original 2025/2026 Special Revenue Fund Budget dated July 1, 2025.

11. **PUBLIC COMMENT #2** (Green Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you made a public comment during the first opportunity on the agenda, you will not be called on during the second opportunity. If you wish to make public comment at the second opportunity, please fill out the public comment card for Public Comment #2 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

12. **CLOSED SESSION - NEGOTIATIONS**

The Board will go into Closed Session for the purpose of strategy connected with the negotiation of multiple collective bargaining agreements as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(1)(c).

13. **CLOSED SESSION -SUPERINTENDENT QUARTERLY EVALUATION**

The Board will go into Closed Session for the purpose of conducting a periodic personnel evaluation, as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(1)(a). The closed session was requested in writing by the employee.

14. **BOARD PRESIDENT CLOSING REMARKS**

15. **ADJOURNMENT**

Next Board of Education Meeting-Study Session

Monday, June 16, 2025 at 5:00 p.m.

Northwest Education Services-Conference Center

1001 Red Drive, Traverse City, MI 49684

Board of Education:

***Sara Bageris, Josey Ballenger, Scott Hardy, Erica L. Moon Mohr,
Scott Newman-Bale, Beth Pack, and Ty Schmidt***

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1. [CALL TO ORDER](#)

2. [PLEDGE OF ALLEGIANCE](#)

3. [REVIEW/APPROVAL OF AGENDA](#)

The Board welcomes staff and citizens, to review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda were needed.

4. [PUBLIC COMMENT #1](#) (Orange Card)

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5. [CONSENT](#)

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a. **Meeting Minutes**

The Board will consider the meeting minutes from the June 9, 2025 regular board meeting.

6. [STUDY SESSION - Strategic Plan](#)

7. [PUBLIC COMMENT #2](#) (Green Card)

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8. [BOARD PRESIDENT CLOSING REMARKS](#)

9. [ADJOURNMENT](#)

Next Board of Education Meeting

Monday, July 14, 2025 at 6:00 p.m.

TCAPS Administration at Glenn Loomis
1009 S. Oak Street, Traverse City, MI 49684

Board of Education:

***Sara Bageris, Josey Ballenger, Scott Hardy, Erica L. Moon Mohr,
Scott Newman-Bale, Beth Pack, and Ty Schmidt***