

Meeting Minutes

Board Finance and Operations Committee Meeting

Thursday, May 1, 2025 at 8:15 a.m.

Administration at Glenn Loomis - Boardroom

1009 S. Oak Street, Traverse City, MI 49684



Approved on May 29, 2025

Meeting Presentation

PRESENT: Scott Hardy, Erica Moon Mohr, Ty Schmidt, Wini Bell, Jessie Houghton, Sandy Low, Evan Obranovic, Wes Souden, Christine Thomas-Hill, Paul Thwing, Dr. John VanWagoner II

1. The meeting was called to order at 8:15 a.m.

Chairperson Hardy welcomed everyone to the meeting.

2. PUBLIC COMMENT

Chairperson Hardy offered time for public comment, and no request was made.

3. PROCEDURAL ITEMS

a. Prior Committee Meeting Minutes

The Committee was asked if they had any changes to the draft minutes from the April 3, 2025 Board Finance and Operations Committee (BFOC) meeting. The Committee unanimously supported the minutes as presented.

Approval for the April 3, 2025 minutes to remain as posted.

b. Bids, Services, and/or Purchases

i. Curriculum

- Middle School Science, Technology, Engineering, and Mathematics (STEM) Equipment and Supplies

The Committee unanimously recommended to purchase from VEX Robotics through the Interlocal Purchasing Systems (TIPS) for a total amount not to exceed \$63,820, which includes a 10% contingency; funded from First Robotics grant funding; place this on the next Board of Education meeting agenda under Consent.

ii. Technology

- Cell Phone Signal Boost Solutions

This project is for the purchase and installation of cell phone signal boosters at the Transportation and Facilities buildings and West Senior High School.

The Committee unanimously recommended to purchase the cell phone signal boost solutions from Direct Network Services, Inc. and KLA Labs for a total amount not to exceed \$117,247, which includes a 10% contingency; funded from Capital Bond Funds - Technology; place this on the next Board of Education meeting agenda under Consent.

- Staff Laptops

This project is for the planned replacement of staff laptops.

The Committee unanimously recommended to purchase the staff laptops through Regional Educational Media Center (REMC) from Sehi Computer Products, Inc. for a

total amount not to exceed \$2,275,850, which includes a 15% contingency; funded from Capital Bond Funds - Technology; place this on the next Board of Education meeting agenda under Consent.

- Traverse Heights Classroom Audio
This project will replace audio systems in all classrooms at Traverse Heights Elementary.

The Committee unanimously recommended to purchase Audio Enhancement Sentinel Systems from AVI Systems utilizing the HPS Contract for a total amount not to exceed \$56,632, which includes a 10% contingency; funded from Capital Bond Funds - Technology; place this on the next Board of Education meeting agenda under Consent.

4. INFORMATIONAL ITEMS

a. Capital Projects

The Committee received updates on the status of active construction projects within the district. The complete presentation is available on the district website:

www.tcaps.net/about/departments/capital-projects-and-planning.

b. Finance

The committee discussed the lack of specific budget details from the state at this time. The Consensus Revenue Estimating Conference (CREC) scheduled for May 16, 2025, was identified as a potential source for more information.

c. Upcoming District Purchases

A review of upcoming district purchases was discussed with the Committee. Click [HERE](#) to view a list of the district's planned purchases and future projects.

5. OTHER ITEMS

No other items were discussed.

6. ADJOURNMENT

The meeting adjourned at 9:27 a.m.

Respectfully Submitted By,

Julie Gorter

Julie Gorter

Committee Recording Secretary

Next Board Finance and Operations Committee Meeting

Thursday, May 29, 2025 at 8:15 a.m.

Administration at Glenn Loomis

1009 South Oak Street, Traverse City, MI 49684

Finance and Operations Committee Members:

Scott Hardy (chair), Erica Moon Mohr, Ty Schmidt

Dr. John VanWagoner, Christine Thomas-Hill, Wes Souden, Sandy Low, and Paul Thwing