

This is a subcommittee meeting of the Board of Education held in public for the purpose of reviewing the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below. Any person with a disability or who needs accommodation for participation in this meeting should contact Julie Gorter, Committee Recording Secretary, at (231) 933-1735 or gorterju@tcaps.net at least three (3) business days in advance of the meeting to request assistance.

[DRAFT Meeting Presentation](#)

(available at least 24 hours prior to meeting)

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

*The Committee has set aside this time for public comment. If you wish to make public comment, please fill out the public comment card and present it to the Committee's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Committee must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).*

**3. AUDIT FIRM UPDATE- MANER COSTERISAN**

**4. PROCEDURAL ITEMS**

- a. Draft Committee Meeting Minutes from July 10, 2025

**5. INFORMATIONAL ITEMS**

**a. Capital Projects**

- i. TRANE Performance Management Updates
- ii. Capital Projects Update

**b. Finance**

- i. The Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant
- ii. Learning, Enrichment & Athletic Program (LEAP) and Student Support Network (SSN) Financials

**c. Upcoming District Purchases**

**6. OTHER ITEMS**

**7. ADJOURNMENT**

**Next Board Finance and Operations Committee Meeting**

**Thursday, August 28, 2025, at 8:15 a.m.**

**Administration at Glenn Loomis**

**1009 S. Oak Street, Traverse City, MI 49684**

***Board Finance and Operations Committee Members:***

***Scott Hardy (chair), Sandy Low, Erica Moon Mohr, Ty Schmidt, Wes Souden,  
Christine Thomas-Hill, Paul Thwing, and Dr. John VanWagoner***

## Meeting Minutes

### Board Finance and Operations Committee Meeting

Thursday, July 10, 2025 at 8:15 a.m.

Administration at Glenn Loomis - Boardroom

1009 S. Oak Street, Traverse City, MI 49684



*To be approved on July 31, 2025*

#### Meeting Presentation

**PRESENT:** Tyson Burch, Scott Hardy, Jessie Houghton, Katie Kubesh, Sandy Low, Erica Moon Mohr, Ty Schmidt, Wes Souden, Christine Thomas-Hill, Paul Thwing, Dr. John VanWagoner (virtual)

**GUESTS:** Ben Berger, John Sonneman

**1. The meeting was called to order at 8:15 a.m.**

Chairperson Hardy welcomed everyone to the meeting.

**2. PUBLIC COMMENT**

Chairperson Hardy offered time for public comment, and no request was made.

**3. PROCEDURAL ITEMS**

**a. Prior Committee Meeting Minutes**

The Committee was asked if they had any changes to the draft minutes from the May 29, 2025 Board Finance and Operations Committee (BFOC) meeting. The Committee unanimously supported the minutes as presented.

**Approval for the May 29, 2025 minutes to remain as posted.**

**b. Bids, Services, and/or Purchases**

**i. Capital Projects**

- **Sabin Renovations**

This project will renovate the Sabin building to accommodate the relocation of TCAPS Human Resources and Business Office Departments.

**The Committee unanimously recommended to award the contracts as listed in the bid memo (including Alternate 2), for the renovations of the Sabin Building for a total amount not to exceed \$3,142,168 which includes a 15% contingency; funded from Capital Bond Funds; place this on the next Board of Education meeting agenda under Discussion.**

- **Traverse City High School Bridge Updates**

The purpose of this project is to support and stabilize the structure to prevent further deterioration due to foundation settlement.

**The Committee unanimously recommended to approve a contract with Walton Contracting for a total amount not to exceed \$154,485, which includes a 15% contingency; funded from Capital Bond Funds; place this on the next Board of Education meeting agenda under Consent.**

- **Central High School Renovations**

Administration is requesting direction from the Board on three different options in order to move forward with the design of the Central High School gyms, main office, wrestling, etc., renovations.

**The Committee unanimously recommended design for option three; all options will be placed on the next Board of Education meeting agenda under Discussion.**

ii. Curriculum

- Environmental Science - Advanced Placement Renewal

This purchase is for the updated edition of a resource that is already being used within the district's instructional framework.

**The Committee unanimously recommended to purchase the AP Environmental Science textbooks and five-year online licenses from Bedford, Freeman and Worth, for a total amount not to exceed \$38,982 which includes a 10% contingency; funded from General Fund - Curriculum Allocation; place this on the next Board of Education meeting agenda under Consent.**

iii. Transportation

- District Vehicles

This is for the purchase of two white-fleet vehicles for the district.

**The Committee unanimously recommended to purchase one 2025 Chevrolet Equinox LT AWD from Berger Chevrolet utilizing State of Michigan MiDeal Contract Number MA240000001191 and one 2023 GMC Sierra 1500 Double Cap 4 X 4 Pickup Truck, using State of Michigan MiDeal Contract Number 071B7700184 for an amount not to exceed \$76,942 which includes a 10% contingency; funded from General Fund. Place this on the next Board of Education meeting agenda under Consent.**

iv. Multi-Purpose Fieldhouse - Architectural Services

Dr. VanWagoner discussed fundraising efforts and current partnerships for this project. The current request is for Board approval to move forward with contracting TMP Architects to complete the Architecture and Engineering (A&E) services for a proposed multi-purpose fieldhouse.

**The Committee recommended with a vote of 2-1 that this item be placed on the next Board of Education meeting agenda under Discussion.**

#### **4. INFORMATIONAL ITEMS**

**a. Student Support Network (SSN) and McKinney-Vento**

Katie Kubesh, SSN and McKinney-Vento Coordinator, provided the Committee with an overview of both programs, how they are funded, and how they each individually work to meet basic students' needs and help families overcome obstacles that may create barriers to learning.

**b. Capital Projects**

The Committee received updates on the status of active construction projects within the district. The complete Capital Projects presentation is available on the district website:

[www.tcaps.net/about/departments/capital-projects-and-planning](http://www.tcaps.net/about/departments/capital-projects-and-planning).

**c. Sustainability Committee Report Out**

Dr. VanWagoner provided the committee with a summary of the June 25, 2025 meeting, which was facilitated by Marianne Swank from Northwest Education Services. During that meeting, the Committee focused on the Michigan Green Schools initiative and identifying opportunities to secure grants for sustainability and energy conservation throughout the district.

**d. Finance**

The auditing firm was here for preliminary fieldwork in June and will return again in August for final fieldwork.

The district still does not have a budget from the State for FY 2026. In addition, the district has received information about reductions in federal funding which could affect particular categorical allocations within the district's budget.

**e. Upcoming District Purchases**

A review of upcoming district purchases was discussed with the Committee. Click [HERE](#) to view a list of the district's planned purchases and future projects.

**5. OTHER ITEMS**

No other items were discussed.

**6. ADJOURNMENT**

The meeting adjourned at 9:55 a.m.

Respectfully Submitted By,

*Julie Gorter*

Julie Gorter

Committee Recording Secretary

**Next Board Finance and Operations Committee Meeting**

**Thursday, July 31, 2025 at 8:15 a.m.**

**Administration at Glenn Loomis**

**1009 South Oak Street, Traverse City, MI 49684**

***Finance and Operations Committee Members:***

***Scott Hardy (Chairperson), Sandy Low, Erica Moon Mohr, Ty Schmidt, Wes Souden,  
Christine Thomas-Hill, Paul Thwing, Dr. John VanWagoner***

## **Memorandum**

**To:** Dr. John R. VanWagoner II, Superintendent  
**From:** Dan Tiesworth, Chief Academic Officer - Elementary  
**Date:** July 17, 2025  
**RE:** Grant Acceptance - Grand Traverse Band of Ottawa & Chippewa Indians 2% Grant

Traverse City Area Public Schools (TCAPS) is pleased to announce it has been awarded a \$103,000 grant from the Grand Traverse Band of Ottawa & Chippewa Indians. This 2% Grant award, covering the first half of their 2025 grant cycle, will significantly bolster TCAPS' Indigenous Education Program. These generous funds are deeply appreciated and will directly enhance and impact the district's Title VI Indigenous Education Program.

Administration recommends accepting these grant funds totaling \$103,000.

DT/kw



## The Grand Traverse Band of Ottawa and Chippewa Indians

2605 N. West Bay Shore Drive • Peshawbestown, MI 49682 • (231) 534-7750

### **2% AWARD NOTICE!!**

To: Recipient of 2% Grant from the Grand Traverse Band of Ottawa and Chippewa Indians  
John VanWagoner II, Superintendent [vanwagonjo@tcaps.net](mailto:vanwagonjo@tcaps.net)  
Ginger Smith Executive Director Marketing & Communications [smithgi@tcaps.net](mailto:smithgi@tcaps.net)

From: Page L. Paul, Legal Affairs Administrator/2% Coordinator

Date: July 16, 2025

Re: Confirmation of 2% award and details of check presentation/Media Event

**CONGRATULATIONS!** Traverse City Public Schools (TCAPS) will be receiving a 2% award from the Grand Traverse Band of Ottawa & Chippewa Indians (GTB) for the 1st half 2025 2% cycle in the amount of **\$103,000** to support the schools Indian Education Program as outlined in your 2% application.

Under the terms of the consent decree settling *Tribes v. Engler* (Case No. 1:90 CV 611 U.S. Dist. Ct. West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians agreed to pay 2% of its video gaming revenue as defined in the stipulation, no later than 60 days after October 1<sup>st</sup> and March 31<sup>st</sup> of each year. This payment schedule was modified with the consent of the State of Michigan to July 31<sup>st</sup> and January 31<sup>st</sup> of each year because the fiscal year of the Grand Traverse Band gaming operation is calendar-based.

The Tribal Council of the Grand Traverse Band of Ottawa and Chippewa Indians will be hosting a check presentation/Media Event:

**When: MONDAY, July 28, 2025**  
**Time: 3:00 p.m. – 5:00 p.m.**  
**Where: Grand Traverse Resort, 17<sup>TH</sup> FLOOR, Acme, Michigan**

PLEASE CONFIRM your attendance at this event by calling 231-534-7601 (leave a message if I am not in), or by sending me an e-mail at [Page.Paul2@gtb-nsn.gov](mailto:Page.Paul2@gtb-nsn.gov)

We look forward to seeing a representative from your organization at this event.

**Please provide a short report (*template attached*) one year from the date of completion of the 2% grant expenditure to:**

**Attention: 2%**

**GTB of Ottawa and Chippewa Indians  
2605 N.W. Bayshore Drive  
Peshawbestown, MI 49682**

Thank you and we will see you at the Media Event!

## **Board Finance and Operations Committee - Upcoming District Purchases**

<b>Source Department</b>	<b>District Purchases/Bids</b> Items will move into this section when projects are more defined or are within 3 months of being brought forward.	<b>Estimated Cost</b>	<b>Estimated timeframe for presenting to BOE</b>	<b>Fund Source</b>
Facilities	Facilities/Custodial Equipment	TBD	Aug/Sept	Bond - Facilities
Capital Projects	Glenn Loomis/CHS F-wing renovations	TBD	Aug/Sept	Bond
<b>Source Department</b>	<b>Upcoming Projects</b>	<b>Estimated Cost</b>	<b>Estimated timeframe for presenting to BOE</b>	<b>Fund Source</b>
Capital Projects	WMS Music Renovations	\$2,500,000	Jan/Feb 2026	Bond
Technology	Elementary Switch Refresh	\$500,000	Feb 2026	Bond - Technology
Technology	Uninterruptible Power Supply (UPS) Refresh	\$250,000	Feb/March 2026	Bond - Technology
Technology	Chromebooks for Elementary, 6th, and 9th grades	\$3,500,000	March 2026	Bond - Technology
Technology	Backup/Disaster Recovery Refresh	\$500,000	April 2026	Bond - Technology
Capital Projects	Central High School Renovations	\$20,000,000	June 2026	Bond
Capital Projects	Central Grade Renovations	\$55,000,000	July 2026	Bond
Capital Projects	Elevator Upgrades	\$250,000	TBD	Bond
Facilities	Bottle Filling Stations	TBD	TBD	Grants and Bond
Capital Projects	Central High School - greenhouse	TBD	TBD	Grant
Music	Instruments and Equipment Purchase	\$113,300	TBD	Bond - Music